

MOD: Intra Communication – WIP Notes

What is it?

WIP Notes are Messages that are attached to the MOD Sheets from where they are dispatched, and they are enormously useful to Users of MOD, and for managing MOD in general. For example, when the Originator of a new Quote, after having prepared the Quotation for Approval, proceeds to request Approval for release of the Quotation to the Customer, the system automatically generates a notice to the selected Authorizer, in the form of a WIP Message.

There are a number of situations where the system will generate one of these messages automatically, for instance when the Authorizer selects or re-assigns the Controller, but the WIP Messages are also available for manual generation by MOD Users, to create Notes or Information to be attached to a Sheet, or to alert another MOD User that a new Purchase Requisition has been submitted, and needs approval so the Order can be placed, etc.

What does such a WIP Message look like?

The screenshot shows a web interface titled "Manufacture: WIP Message". It features a header with a printer icon and the title. Below the header is a table of message details and a text area for the message content. Two callout boxes with arrows point to specific parts of the interface: one points to the message details table, and the other points to the message text area.

Type	Note
Date	12/08/2004
Time	04:41
From	gor Gordon Blomeau
To	gor Gordon Blomeau
MOD Sheet	000040
Status	Seen

Message: Reminder: Customer wants this Quote e-mailed!

EXIT

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How is the Message accessed?

Manufacture on Demand

PRIMARY ENTRY
 This Wizard connects to a Manufacturing cycle that includes: - a) Quotation, b) the Job that acts as the controller for the entire process, and c) the Re-Charge and Delivery of the Customer Order.

NOTES: -

01) The Quote is supported by a Costing Worksheet

02) Purchase Orders executed from the Job may include additional items

Quotations

Work in Progress

Management

My Delegation

User Name:

New WIP Messages for attention: -

>>> MOD Sheet	Message From	Date In	Time In	Type	Message
1 000039	gor Gordon Blomea	12/08/2004	04:38	Approval Request	New Quotation for Approval.
2 000038	gor Gordon Blomea	12/08/2004	04:37	Approval Request	New Quotation for Approval.
3 000037	gor Gordon Blomea	12/08/2004	04:36	Approval Request	New Quotation for Approval.
4 000036	gor Gordon Blomea	12/08/2004	00:39	Approval Request	New Quotation for Approval.

A Message can be drilled into by dbl-clicking it's row on the Grid where it is displayed. In the picture above, which is the main MOD entry point, the current User can immediately see all new Messages addressed to him / her, and can thus immediately re-act to any urgently required Action, for instance Approval Requests. In the picture below, we see the Messages that are attached to the current Worksheet.

1 Headers
2 Quote Items
3 Input Costs
4 Approval
5 WIP Notes

'Work in Progress' Messages :-

Hint: You can also send WIP Messages to yourself, as Notes on this Control Sheet.

>>> Status	Type	Date In	Time In	From	To	Message
1 Seen	Note	12/08/2004	04:41	gor Gordon Blom	gor Gordon Blom	Reminder: Customer wants this Quote
2 Not Seen	Information	12/08/2004	04:35	gor Gordon Blom	gor Gordon Blom	New Quotation Created

How is a Message dispatched manually?

A new message may be dispatched from the current Sheet by clicking the Bulletin Board

1 Headers
2 Quote Items
3 Input Costs
4 Approval
5 WIP Notes

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What can a Message be used for?

WIP Messages can be used for a variety of purposes. For example, an MOD User may send a Message to him or herself, on the current Sheet, which comprise Notes or other pertinent information that the User wants to remain attached to the Sheet, and accessible to all Users of the Sheet. A message can also be used to request an Action from another User, e.g. an Authorizer, Controller or other.

What is the length of the 'life' of a Message?

1 Headers	2 Quote Items	3 Input Costs	4 Approval	5 WIP Notes
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'Work in Progress' Messages :-

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Messages are displayed on the User's own grid until he / she has seen it, and then it disappears from there, but it remains attached to the originating MOD Sheet indefinitely. In other words, the Sheet collects all messages originating from it, and keeps it, so that any or all of these Messages may be browsed at any time while using the MOD Sheet. The system will always pop a new message in at the top. Therefore, a running history of messages for the Sheet is available from the top down, with the most recent being at the top.

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