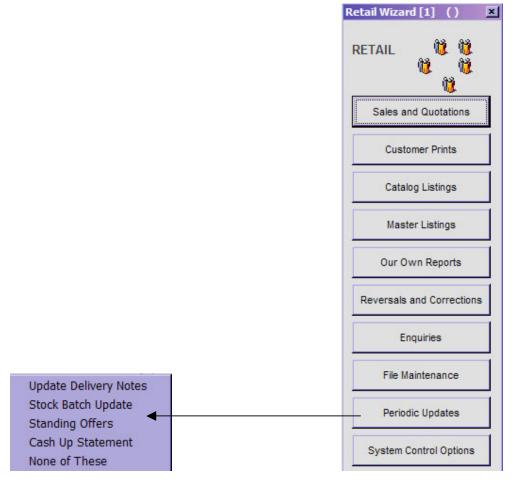


Introduction

The purpose of this Document is to present the options offered from the 'Periodic Updates' choice on the Retail Wizard.



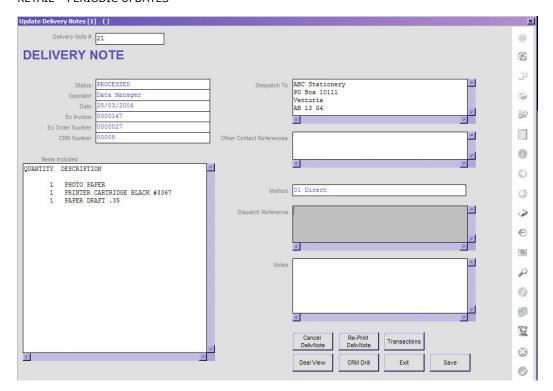
Although we see only 4 options listed here, your implementation may include others.

Update Delivery Notes

Delivery Notes are in the 1st instance updated when they are processed, i.e. issued. Afterwards, it may be necessary to re-visit them to record Tracking Numbers and other References or Notes. That is what this option is for.

After a Delivery Note has been issued, the 'Dispatch To' detail and the 'method' cannot be changed. Notes may be updated at any stage, as may Dispatch References. There also options to drill into Stock Update Transactions, if any (Stock is only updated when an Item is delivered), to print the Deal Detail, visit the CRM Record, or to cancel the Delivery Note.





Stock Batch Update



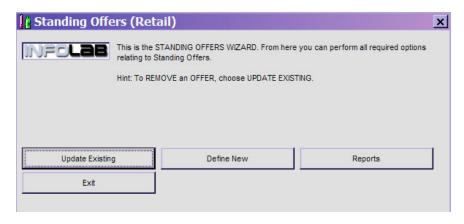
The Stock Batch Update is only relevant if you choose this method for Stock Updates on your Control Parameters for Retail (see System Setup and Controls). The Batch Update performs en masse updates of Stock Sales since the last update, to Inventory. If the option is chosen, it pops up a Progress Window, and automatically updates Inventory. There are no choices to indicate or execute at all, and the option may be executed as a daily procedure, or on demand at any time. You may also set up Alerter to perform this option automatically at regular intervals, in which case it is not even necessary to perform it from here. And if

you do not use the Batch Update method, then selection of this option will have no effect nor do any harm.

Above we picture the standard Trigger for automatic Stock Batch Updates. This option is exercised from the Alerter Wizard. (See the Alerter User Manuals.) When this Trigger is in place, it is still perfectly safe to select the option from the Retail Wizard for 'on demand' execution. In other words, the Alerter will process the option daily, but you may still execute it manually if there is a need to ensure all Stock Updates are done at a specific point in time, e.g. Month End.

Standing Offers

The Standing Offers Wizard is used to define and implement Standing Offers, which are (of course), special offers that are marketed to Customers form time to time. (Read more about Standing Offers and other Price mechanisms in the User Manual: Retail Price Instruments.)



When the Standing Offers Wizard is opened, you are offered choices to define New Offers, amend Existing Offers, or produce one of the available Reports on Standing Offers. A Standing Offer will always take 1 of 3 formats: - a) A Price Offer, b) a Discount % Offer or c) a Take 'so many' then get 'so many' for free. What does it look like?





In the example shown above, a Discount % is offered. Once this Offer is linked to 1 or more Catalog Items, all such Items will offer the Discount between the Dates specified. By using the FUNCTIONS button, you can 'view' the current Catalog Items where the Offer is applied, 'remove' the Links (i.e. remove the Offer from those Items), or 'apply' the Offer to a selected range of Catalog Items.

Cash Up Statement

Cash Up is used to determine the detail of Tender received and dispensed from a Retail Cash Point, usually as a daily control, and of course to put together the Bank Deposit. The Cash Up statement is explained in the 'Cash Up' User Manual.

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