

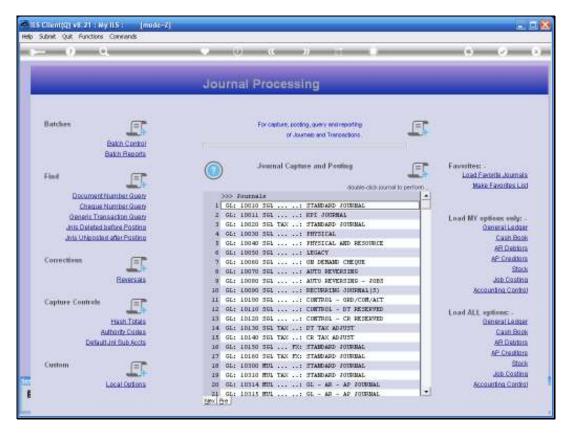
Slide 1

Slide notes: When we work with Journals where there are General Ledger Debits or Credits being captured, then we will invariably find that there is also a Sub Account field available for the Ledger Debit side and for the Ledger Credit side.

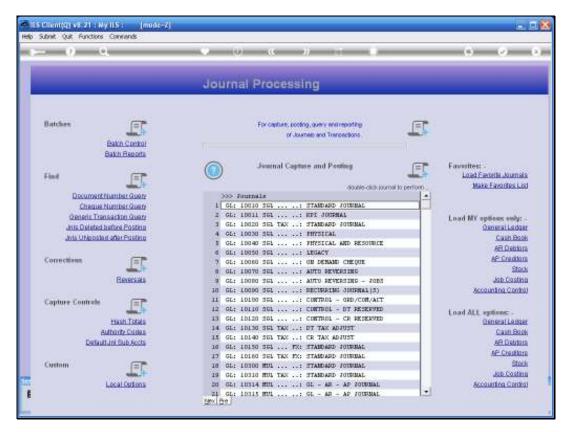


## Slide 2

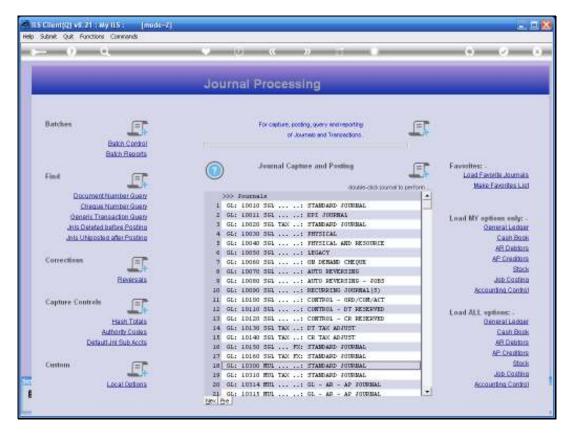
Slide notes: On Single Leg Journals this is called 'Debit Sub Account' and 'Credit Sub Account'. The fields are optional, and if we use them, then it means that while debiting or crediting the GL Account, then the selected Sub Account will likewise be debited or credited. It is allowed to use none of the sub accounts, 1 of the sub accounts or both of the sub accounts on a Journal.



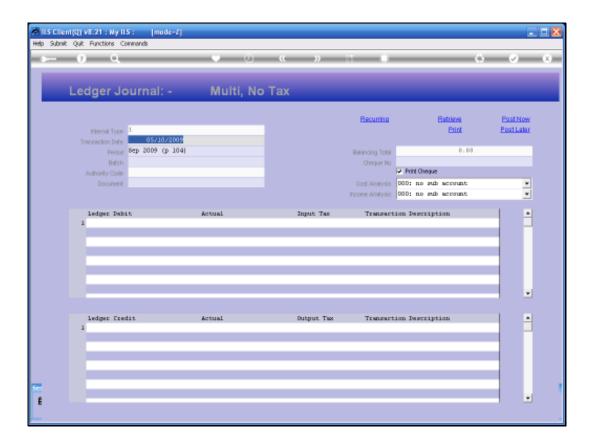
Slide 3 Slide notes:



Slide 4 Slide notes:

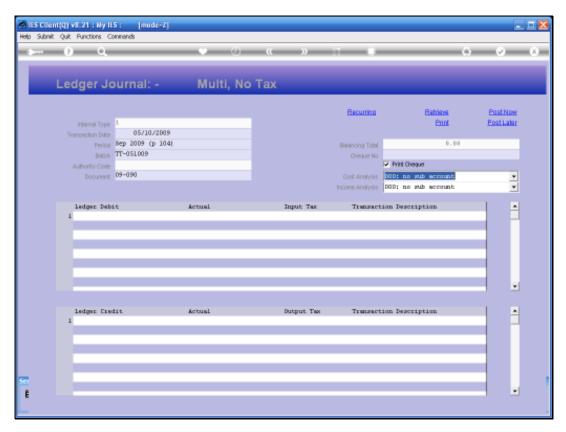


Slide 5 Slide notes:

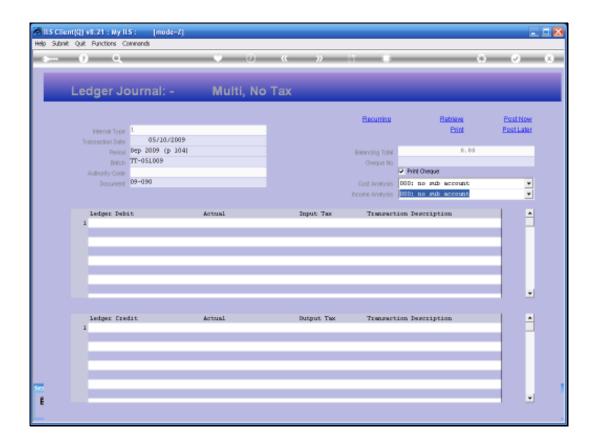


## Slide 6

Slide notes: On Multi Journals, where applicable, we will also find the Sub Account fields. This time, the fields are called 'Cost Analysis' for the Debit side and 'Income Analysis' for the Credit side. Once again, the fields are entirely optional, and 1 or both fields may be selected on a Journal. The Sub Accounts are already pre-specified by the Accounts Administrator and may be selected from the list as applicable.

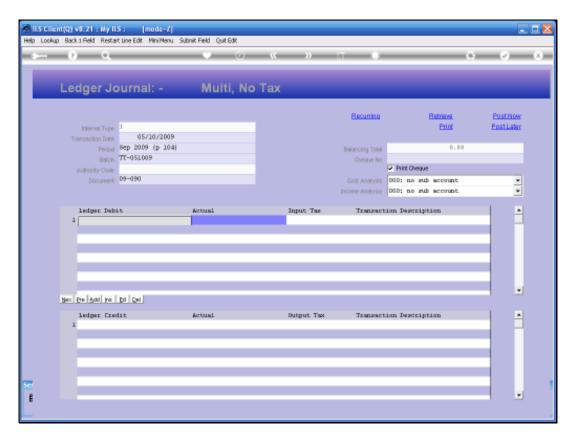


Slide 7 Slide notes:

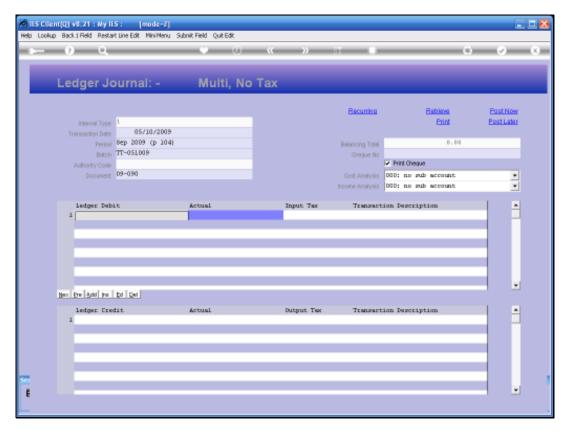


## Slide 8

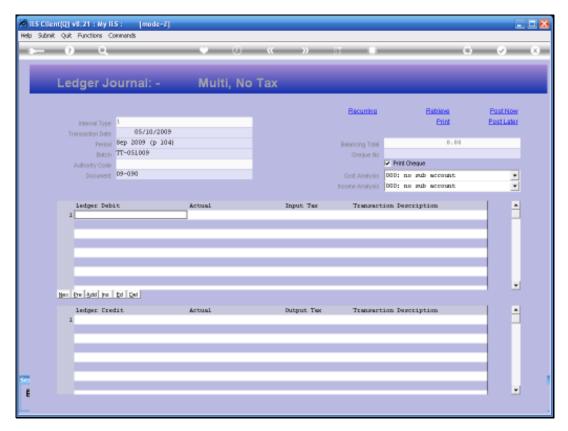
Slide notes: In the case of Multi Journals, when a Sub Account is selected, it is used as an analysis code for all Debits and / or Credits on the Journal list, respectively.



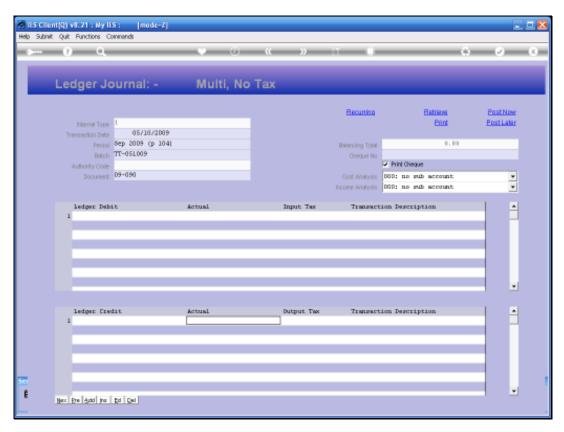
Slide 9 Slide notes:



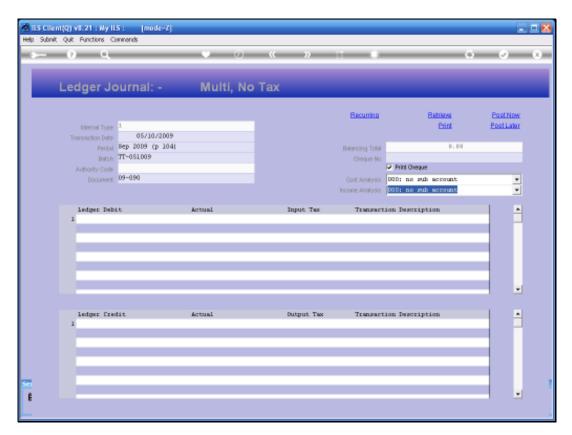
Slide 10 Slide notes:



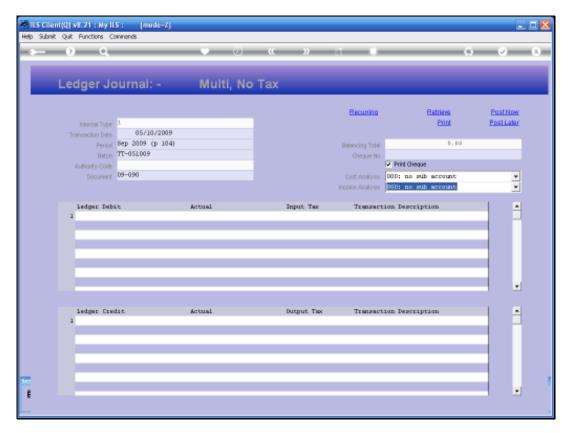
Slide 11 Slide notes:



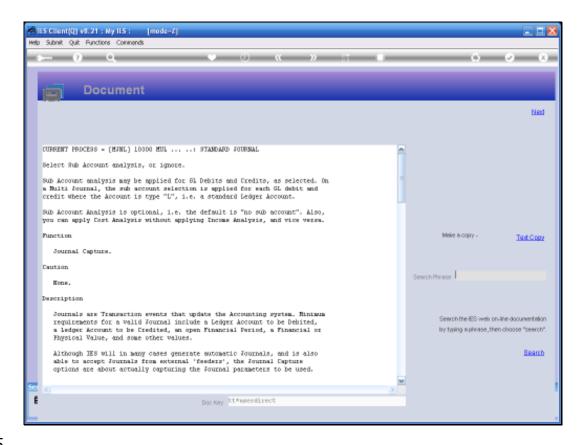
Slide 12 Slide notes:



Slide 13 Slide notes:

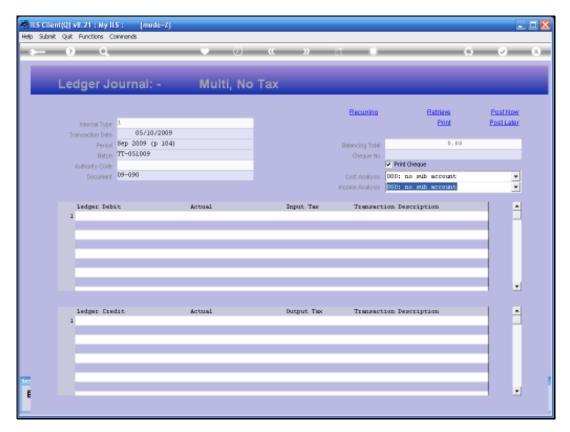


Slide 14 Slide notes:

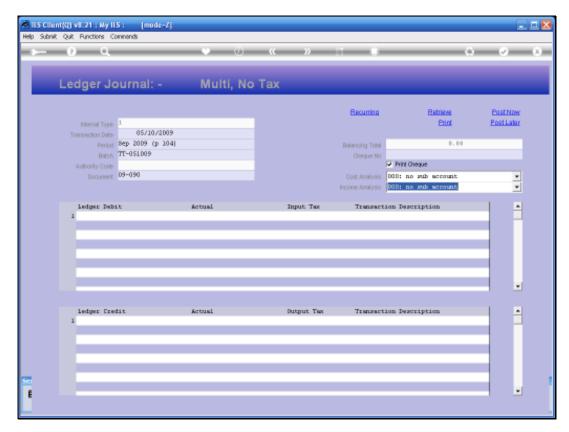


Slide 15

Slide notes: The HELP for the sub accounts fields also explain their application. In short, Sub Accounts may or may not be in use in our Company, and when they are, they do not necessarily have to be used with all Journals. In other words, Sub Accounts can be applied selectively.



Slide 16 Slide notes:



Slide 17 Slide notes: