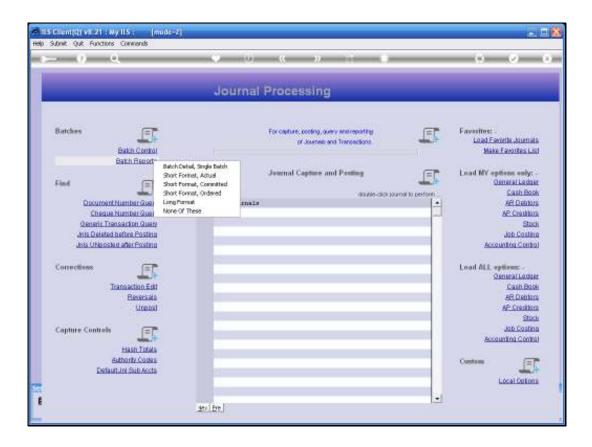
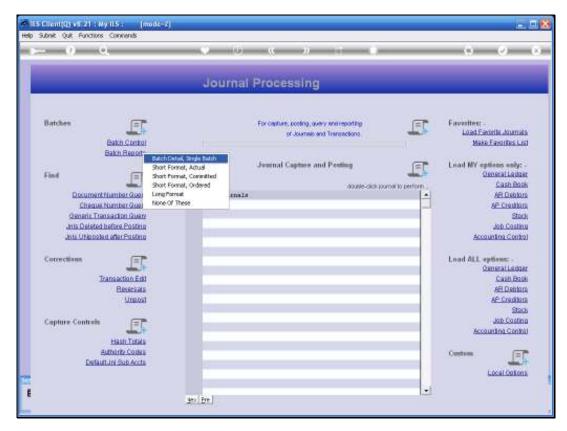


Slide 1 Slide notes: In this tutorial we look at the Batch Report options.

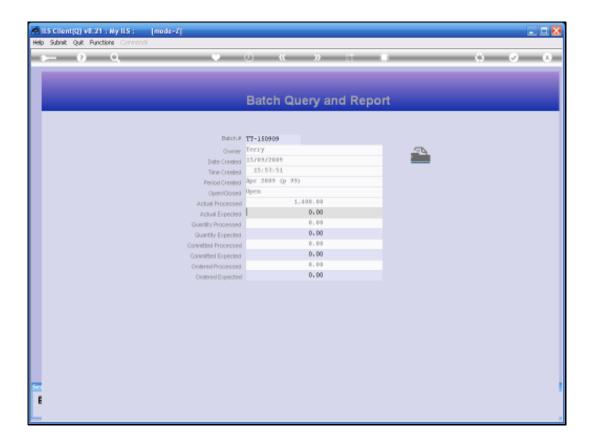


Slide 2

Slide notes: The Single Batch Detail option will reveal all entries included and posted to date on a selected Batch Number.

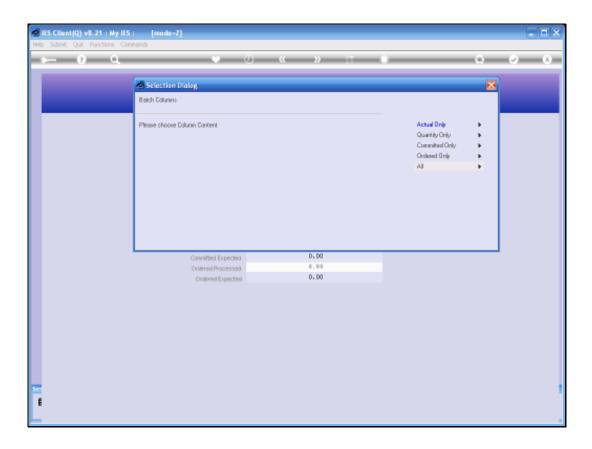


Slide 3 Slide notes:



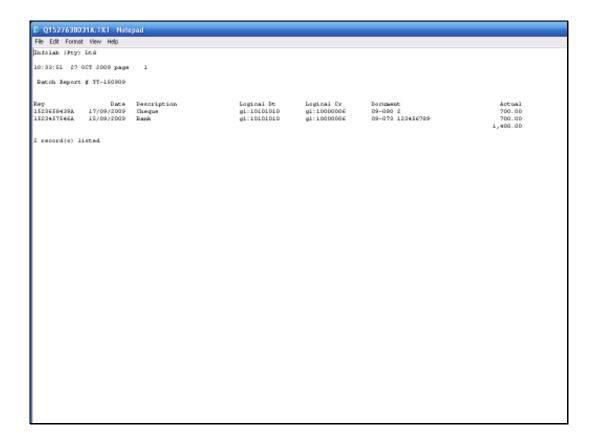
Slide 4

Slide notes: The Batch Number can be retrieved by lookup or can be directly specified.



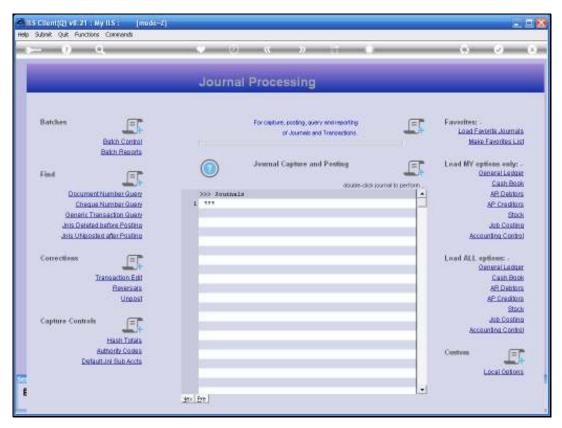
Slide 5

Slide notes: The ACTUAL is the most commonly used value, but we have options for all the other possible indicators.

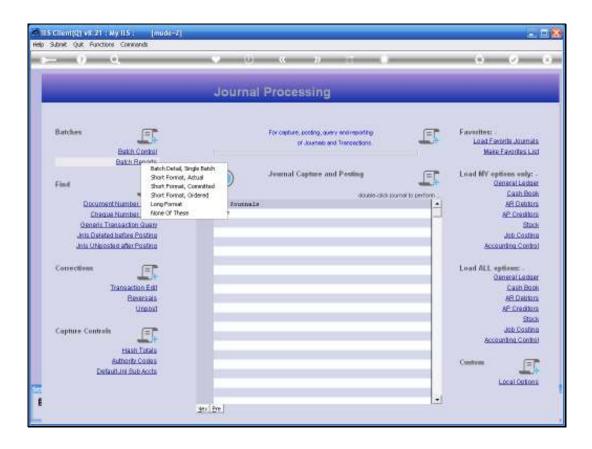


Slide 6

Slide notes: And this is the detail for the selected Batch.

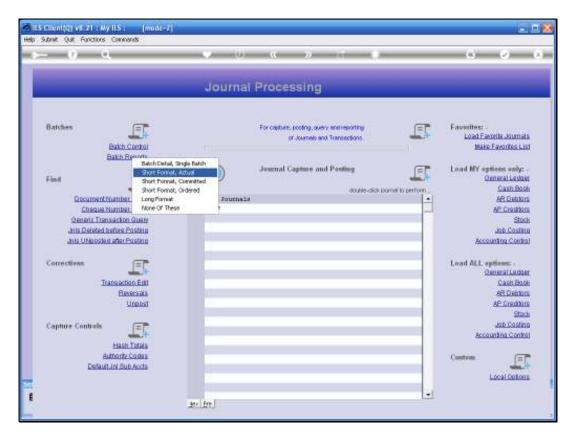


Slide 7
Slide notes: Next we look at the Multi Batch Report options.

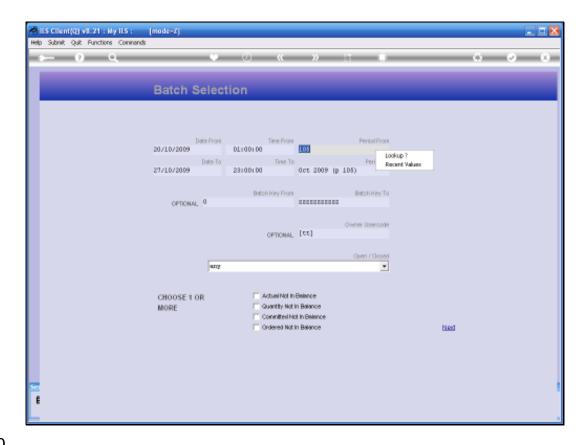


Slide 8

Slide notes: Here we have multiple format options, and we will choose the SHORT format option for ACTUAL.

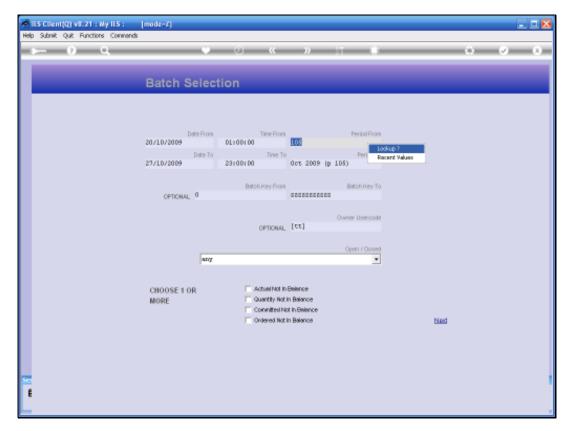


Slide 9 Slide notes:

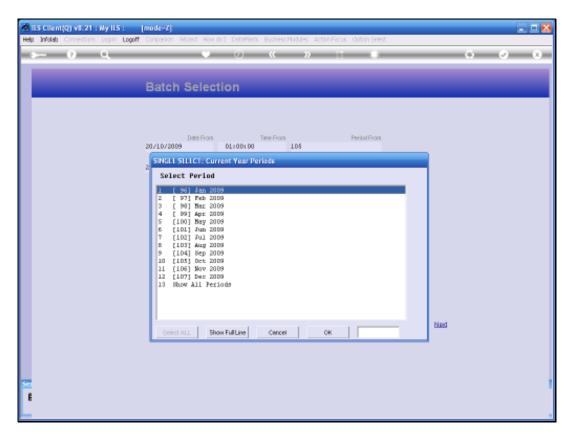


Slide 10

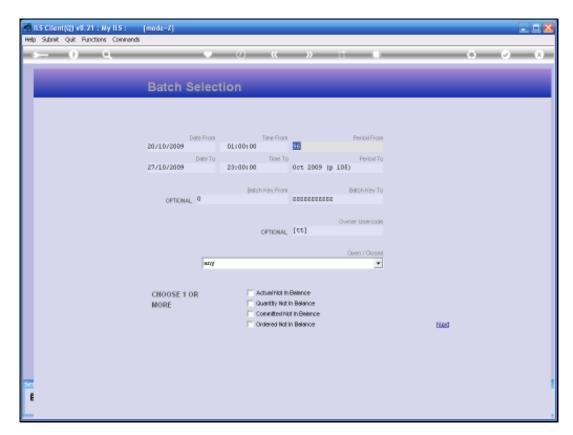
Slide notes: For Batch selection, we have rather extensive criteria that can be applied: We have a Date Range, Period Range, Batch Key series, Batches not in Balance, and even a Time Range. For the time Range, we can specifically select Batches that were opened between specific times, and this feature is quite useful in some month end scenarios where Users sometimes work extensively with different Periods on the same Date.



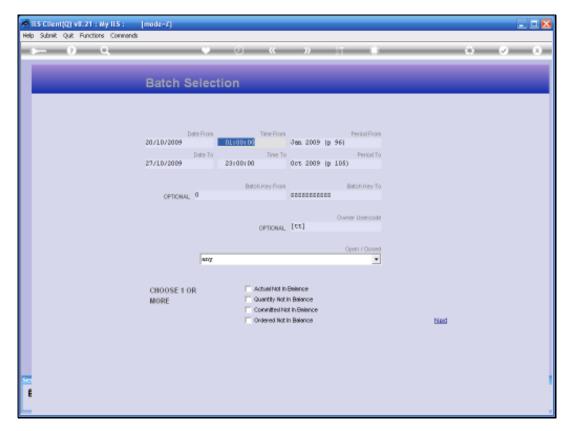
Slide 11 Slide notes:



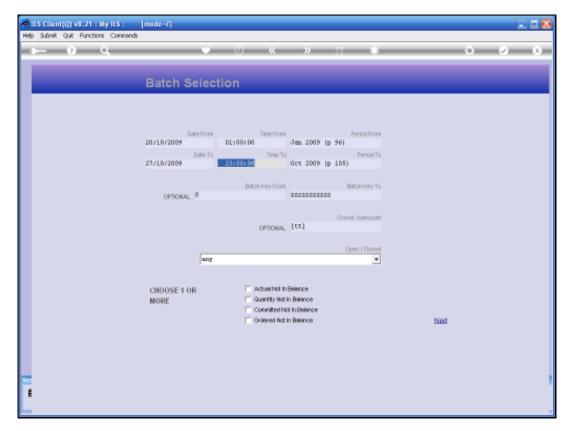
Slide 12 Slide notes:



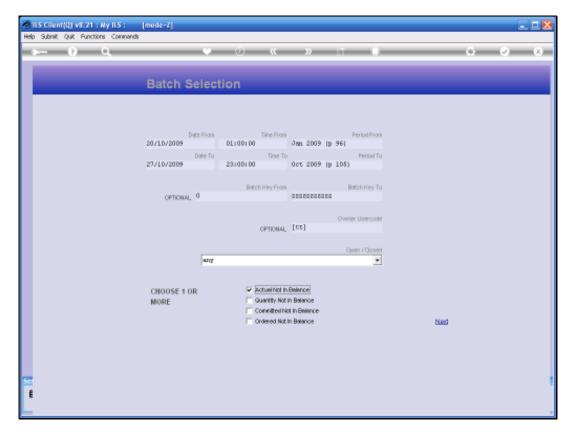
Slide 13 Slide notes:



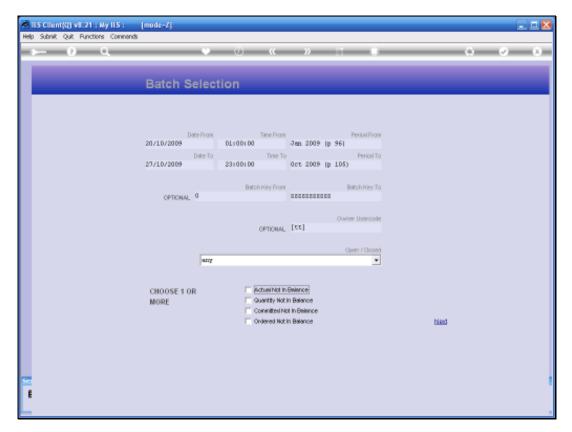
Slide 14 Slide notes:



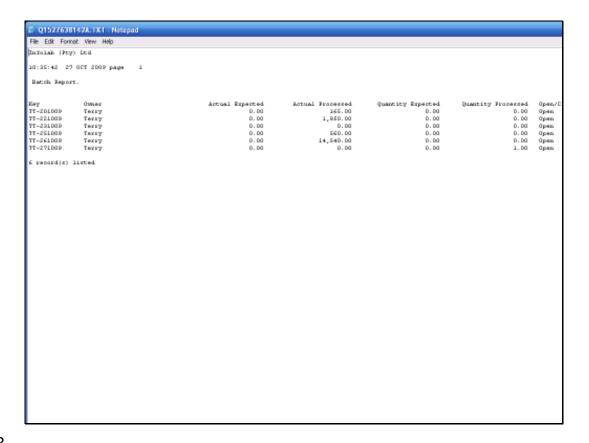
Slide 15 Slide notes:



Slide 16 Slide notes:



Slide 17 Slide notes:



Slide 18

Slide notes: And this is the current result.