

The screenshot shows a web browser window titled "IES Navigator Client v8.04 : My IIS : [mode-Z]". The browser address bar is empty. The page content is titled "Service Job Template and Rule Sheet".

Form fields include:

- Template Key: [text input]
- Description: [text input]
- Cost Types - General Charges: A table with columns "Cost Types" and "GL Credit". The first row contains the number "1".
- Linking -:
 - Dept: [text input]
 - Report Group: [text input]
 - Job Type: [text input]
- Settings -:
 - Bill Category: [text input]
 - Enable BOM Back-Link
 - CRM is Mandatory
- Re-Charge Type:
 - Receivable / Debitar Customer or COD
 - COD only
 - Ledger Cost Centre
 - Job / Project Costing
- Accounts -:
 - WIP Account: [text input]
 - Profit Account: [text input]
 - Cash Account: [text input]
- Update History -:
 - Last Upd By: [text input]
 - Last Upd: [text input]

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Slide notes:

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key:

Description:

Cost Types -

Cost Types	GL Credit	General Charges
1		

Cost Type for Stock:

Cost Type for Re-Charge:

Cost Type for Purchasing:

Linking -

Dept:

Report Group:

Job Type:

Settings -

Bill Category:

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type

Receivable / Debitar Customer or COD

COD only

Ledger Cost Centre

Job / Project Costing

Accounts -

WIP Account:

Profit Account:

Cash Account:

Update History -

Last Upd By:

Last Upd:

Slide 3
Slide notes:

The screenshot displays the 'Service Job Template and Rule Sheet' form in the IES Navigator Client v8.04. The window title is 'IES Navigator Client v8.04 : My IIS : [mode-Z]'. The form includes several sections:

- Template Key:** A text input field.
- Description:** A text input field with a 'Lookup?' button and a 'Recent Values' dropdown.
- Cost Types:** A table with columns 'Cost Types' and 'GL Credit'. It contains one row with the value '1'. A 'General Charges' dropdown is located to the right of the table.
- Linking:** Fields for 'Dept', 'Report Group', and 'Job Type'.
- Settings:** A 'Bill Category' field and two checkboxes: 'Enable BOM Back-Link' and 'CRM is Mandatory'.
- Re-Charge Type:** Radio buttons for 'Receivable / Debit Customer or COD', 'COD only', 'Ledger Cost Centre', and 'Job / Project Coding'. The 'Receivable / Debit Customer or COD' option is selected.
- Accounts:** Fields for 'WIP Account', 'Profit Account', and 'Cash Account'.
- Update History:** Fields for 'Last Upd By' and 'Last Upd'.

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Slide notes:

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key:

Description: Lookup ? Recent Values

Cost Types -

Cost Types	GL Credit	General Charges
1		

Cost Type for Stock:

Cost Type for Re-Charge:

Cost Type for Purchasing:

Accounts -

WIP Account:

Profit Account:

Cash Account:

Linking -

Dept:

Report Group:

Job Type:

Settings -

Bill Category:

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type

Receivable / Debit Customer or COD

COD only

Ledger Cost Centre

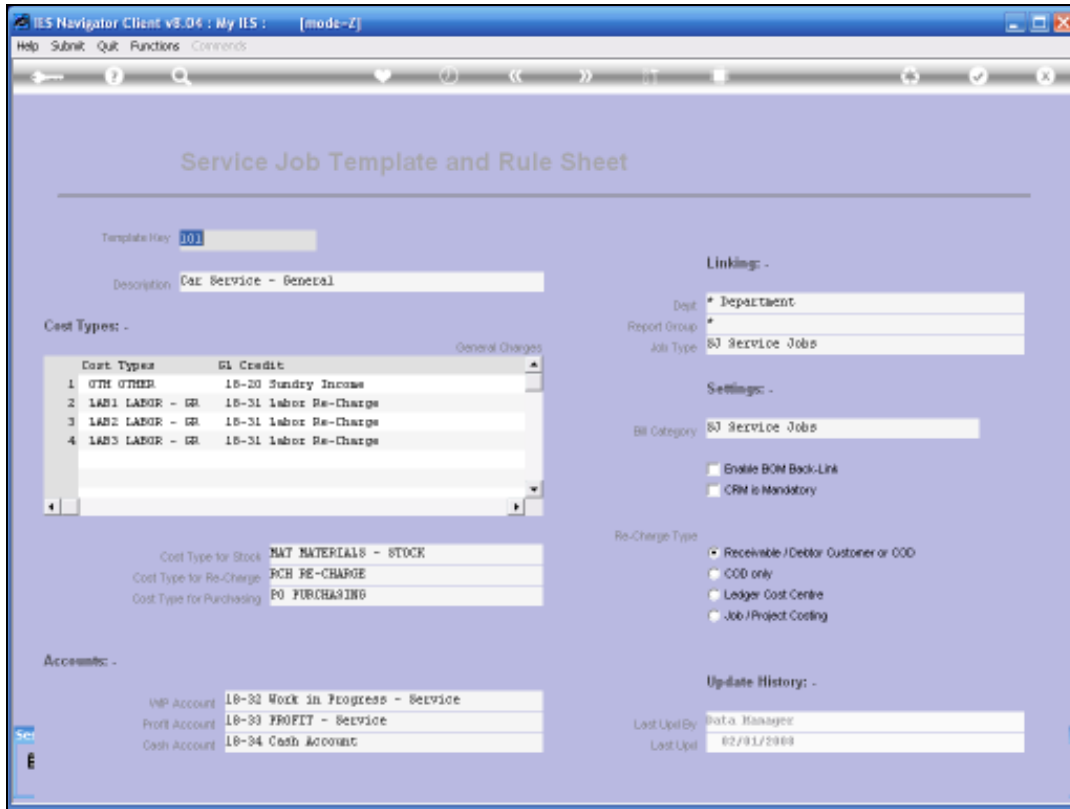
Job / Project Costing

Update History -

Last Upd By:

Last Upd:

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Slide notes:



Slide 7
Slide notes:

Here we are looking at an example of an existing Template. We give a Template a unique Key and we give a Name or Description from which the User can select, on the available list, on opening the New Service Job.

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key: 101

Description: O&E Service - General

Cost Types -

GL Credit	Unit Price
1 18-20 Sundry Income	
2 18-31 Labor Re-Charge	
3 18-31 Labor Re-Charge	
4 18-31 Labor Re-Charge	

General Charges

Cost Type for Stock: MAT MATERIALS - STOCK

Cost Type for Re-Charge: PCH RE-CHARGE

Cost Type for Purchasing: PO PURCHASING

Linking -

Dept: * Department

Report Group: *

Job Type: 83 Service Jobs

Settings -

Bill Category: 83 Service Jobs

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type

Receivable / Debit Customer or COO

COO only

Ledger Cost Centre

Job / Project Costing

Accounts -

WIP Account: 18-32 Work in Progress - Service

Profit Account: 18-33 PROFIT - Service

Cash Account: 18-34 Cash Account

Update History -

Last Upd By: Pata, Manager

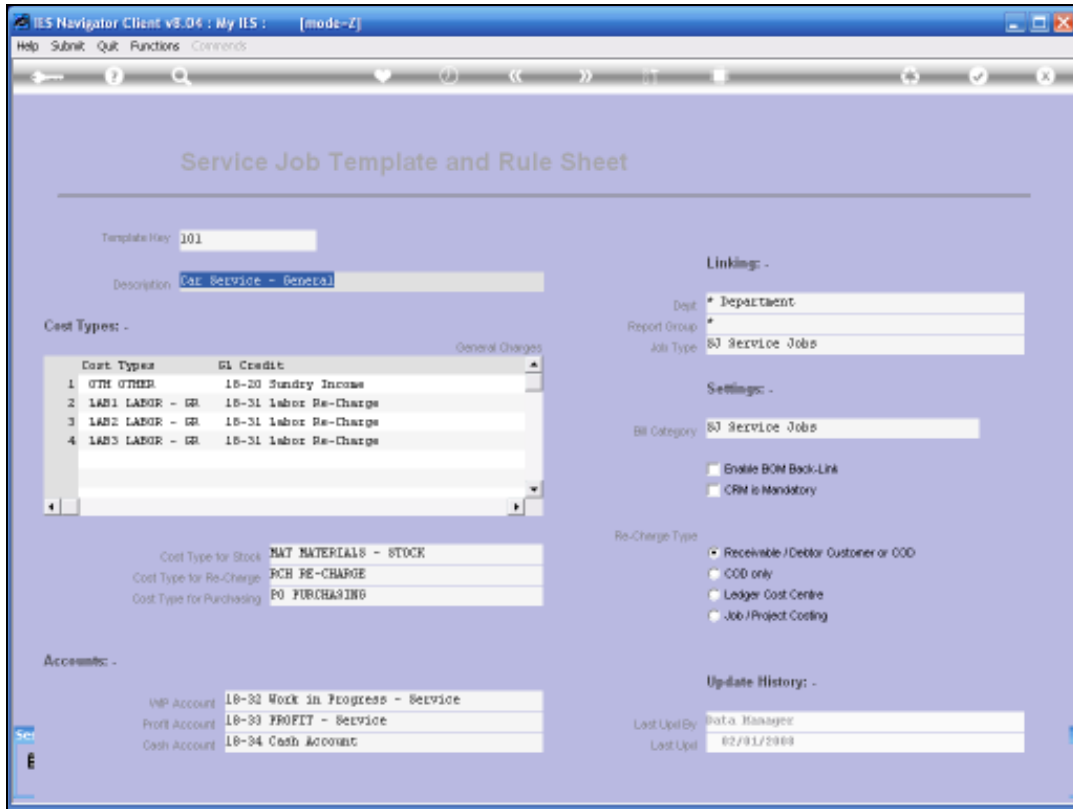
Last Upd: 02/01/2008

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Slide notes:

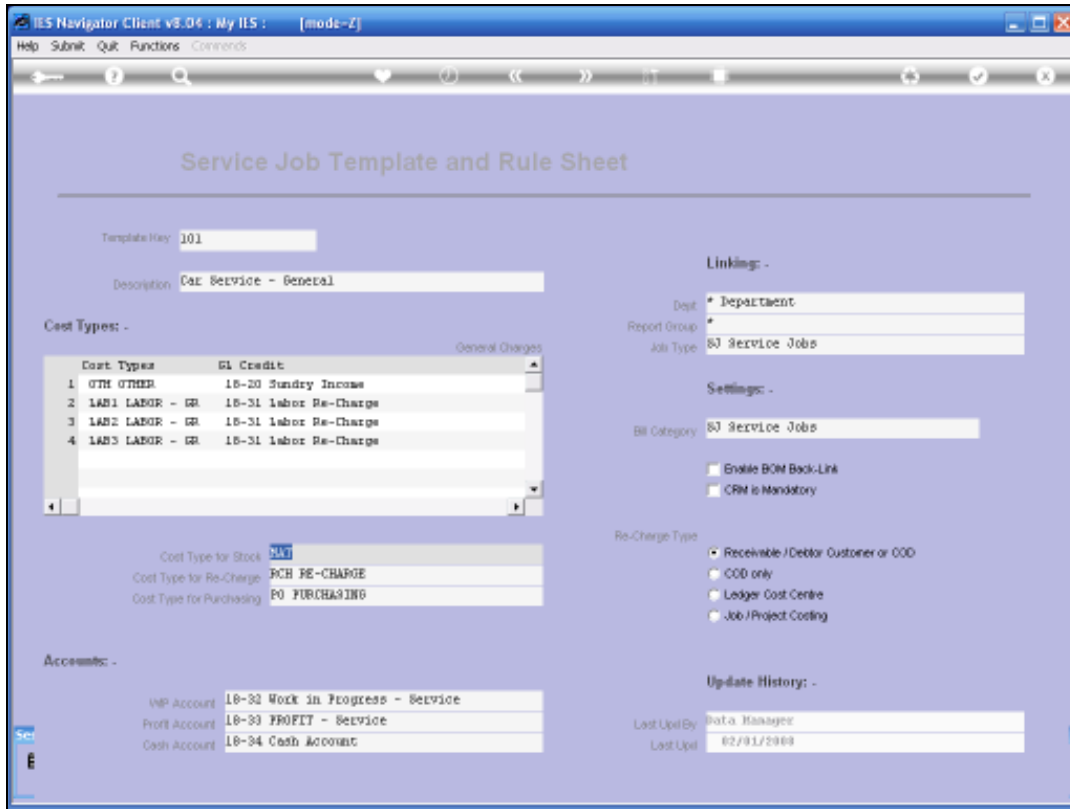
At the General Charges Cost Types we list 1 or more Cost Types that are allowed for the Service Jobs opened from this particular Template. There will usually be a minimum of one. And this is typically the Cost Types that we use for charging Services. Not Stock but Services. So here, in this example, we see 3 Labor Categories that may be Re-Charged. 3 Labor Cost Types. We also have "Other" for other Types of charges that may possibly be passed on this particular Job.

Now in each case we must List the GL Credit. That is the income Account in the Ledger that will be Credited. In other words, when on this Job, opened from this Template, we are charging on Cost Type Lab1. Labor 1. So the Job is going to be charged with the Labor charge and the Credit or the Income will be reflected in the GL Account 18-31.



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Slide notes:

The Unit Price is optional and is only specified where we want to provide a Default for this charge when this Cost Type is used and when the Charges will not be coming from an Item in the Retail Catalogue.



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Slide notes:

We then specify the Cost Type that will be used for Stock. If we do not specify the Cost Type here, then it means that for this Service Job Type, no Stock Issues will be allowed. In other words, if we provide a Cost Type for Stock, then Stock Issues are possible on the Job. Otherwise not.

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key: 101

Description: O&E Service - General

Cost Types -

Cost Types	GL Credit	General Charges
1 OTH OTHER	18-20 Sundry Income	
2 LAB1 LABOR - GR	18-31 Labor Re-Charge	
3 LAB2 LABOR - GR	18-31 Labor Re-Charge	
4 LAB3 LABOR - GR	18-31 Labor Re-Charge	

Cost Type for Stock: MAT MATERIALS - STOCK

Cost Type for Re-Charge: **POE**

Cost Type for Purchasing: PO PURCHASING

Accounts -

WIP Account	18-32 Work in Progress - Service
Profit Account	18-33 PROFIT - Service
Cash Account	18-34 Cash Account

Linking -

Dept: * Department

Report Group: *

Job Type: 83 Service Jobs

Settings -

Bill Category: 83 Service Jobs

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type

Receivable / Debtor Customer or COD

COD only

Ledger Cost Centre

Job / Project Costing

Update History -

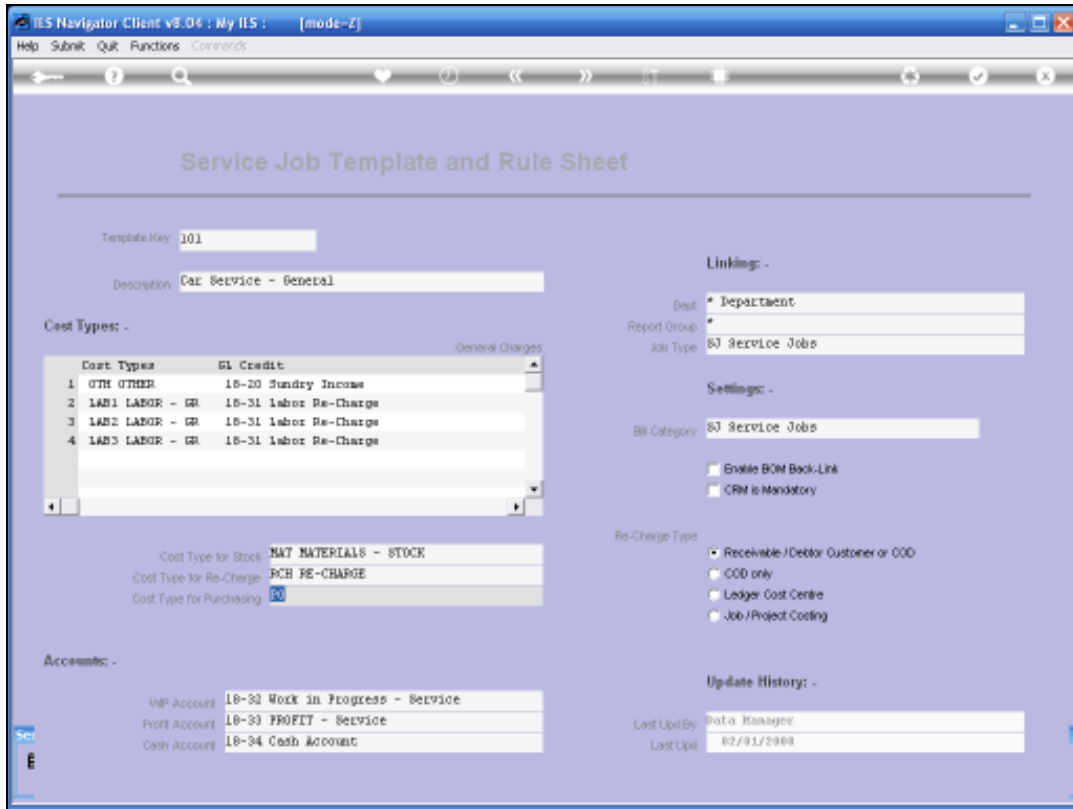
Last Upd By: Pota, Manager

Last Upd: 02/01/2008

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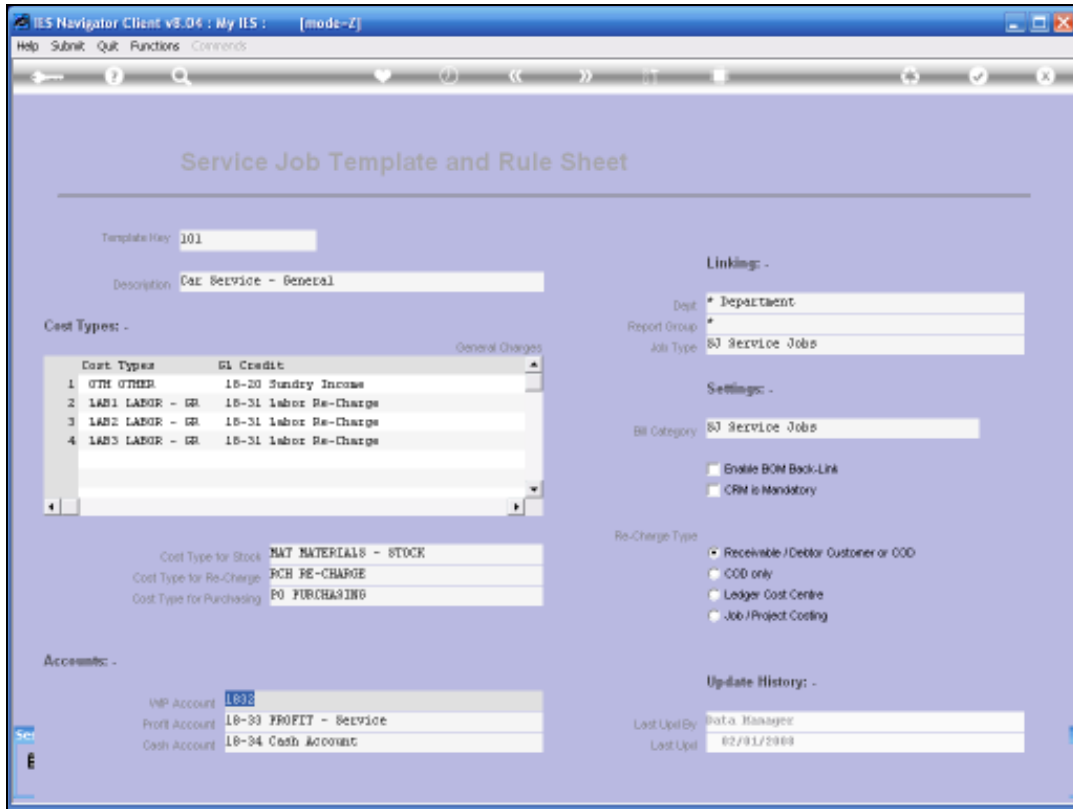
Slide notes:

The Re-Charge Cost Type is mandatory and all Service Jobs have to be Re-Charged. In other words, somebody must pay for the Service Job, whether an outside Customer or an internal Re-Charge. Now this is the Cost Type that will be used when that Transaction is processed.



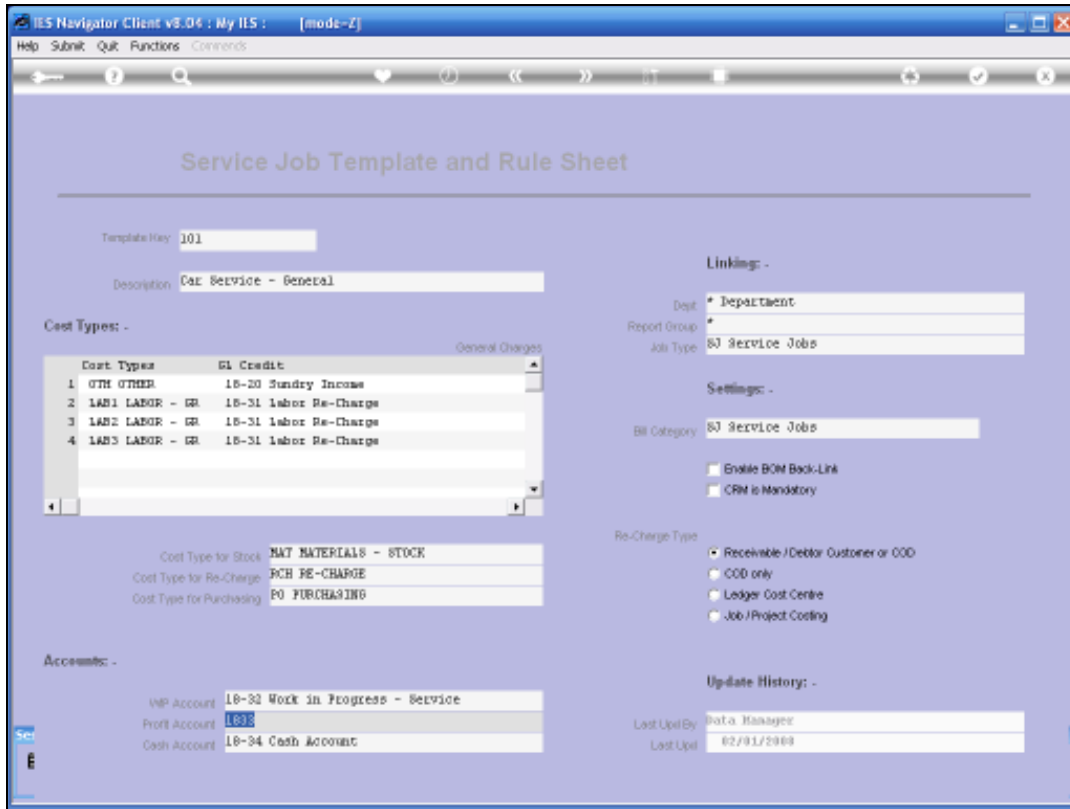
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Slide notes:

Purchase Orders can be included or can be disallowed with Service Jobs. So for any particular Service Job Type on the Template, we can specify a Cost Type for Purchasing, which effectively enables Purchase Orders on that type of Service Job. If the Cost Type is not indicated, then with that type of Service Job, there can be no Purchase Orders.



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Slide notes:

The "Work in Progress" is mandatory on any Template. In Other Words, any Service Job opened with this Template will use this particular account as "The Work in Progress" Account where all the Charges are collected and accumulated until the Job is Re-Charged.



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Slide notes:

The "Profit Account" is also mandatory. Each Service Job is going to make some Profit or possibly a Loss. That Profit or Loss will go to this Account.

Service Job Template and Rule Sheet

Template Key: 101
 Description: O&E Service - General

Cost Types:

Cost Types	GL Credit	General Charges
1 OTH OTHER	18-20 Sundry Income	
2 LAB1 LABOR - GR	18-31 Labor Re-Charge	
3 LAB2 LABOR - GR	18-31 Labor Re-Charge	
4 LAB3 LABOR - GR	18-31 Labor Re-Charge	

Cost Type for Stock: MAT MATERIALS - STOCK
 Cost Type for Re-Charge: PCH FE-CHARGE
 Cost Type for Purchasing: PO PURCHASING

Linking:
 Dept: * Department
 Report Group: *
 Job Type: 83 Service Jobs

Settings:
 Bill Category: 83 Service Jobs
 Enable BOM Back-Link
 CRM is Mandatory

Re-Charge Type:
 Receivable / Debitr. Customer or COD
 COD only
 Ledger Cost Centre
 Job / Project Costing

Accounts:
 WIP Account: 18-32 Work in Progress - Service
 Profit Account: 18-33 PROFIT - Service
 Cash Account: 1834

Update History:
 Last Upd By: Pat A. Manager
 Last Upd: 02/01/2008

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 Slide notes:

The "Cash Account" is optional if it is stated. Then Cash Handling on the Service Job is enabled.

Service Job Template and Rule Sheet

Template Key: 101

Description: O&E Service - General

Cost Types:

Cost Types	GL Credit	General Charges
1 OTH OTHER	18-20 Sundry Income	
2 LAB1 LABOR - GR	18-31 Labor Re-Charge	
3 LAB2 LABOR - GR	18-31 Labor Re-Charge	
4 LAB3 LABOR - GR	18-31 Labor Re-Charge	

Cost Type for Stock: MAT MATERIALS - STOCK

Cost Type for Re-Charge: PCH RE-CHARGE

Cost Type for Purchasing: PO PURCHASING

Accounts:

WIP Account	18-32 Work in Progress - Service
Profit Account	18-33 PROFIT - Service
Cash Account	18-34 Cash Account

Linking:

Dept: *

Report Group: *

Job Type: 83 Service Jobs

Settings:

Bill Category: 83 Service Jobs

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type:

Receivable / Debtor Customer or COD

COD only

Ledger Cost Centre

Job / Project Costing

Update History:

Last Upd By: Pota, Manager

Last Upd: 02/01/2008

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Slide notes:

Service Jobs are always linked to some Department. If we do not want specific Department detail linking, then we can just use one standard Department. In this case we are using an asterisk.

It is also mandatory to have a "Report Group". Once again that can be a Star if we do not use that.

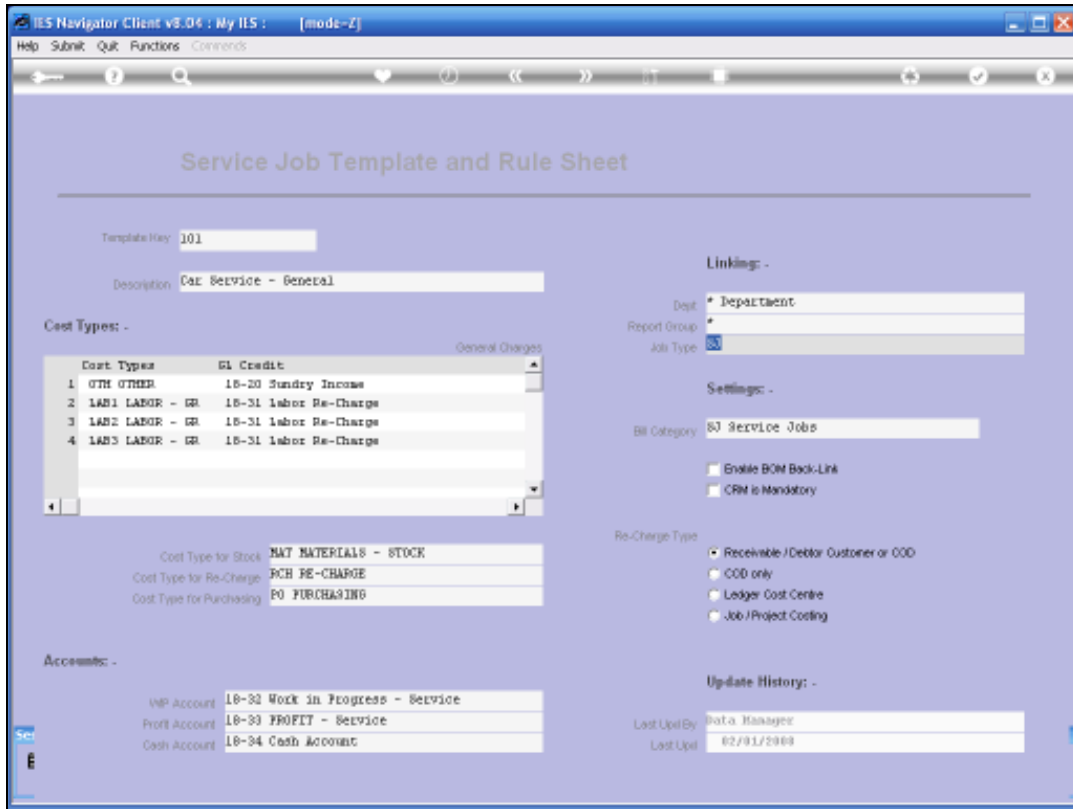
Then the "Job Type" is also mandatory unless of course the Job Type is defined in the Job costing System. Here we can just specify from the available list of Job Types.

The screenshot displays the 'Service Job Template and Rule Sheet' configuration window in the IES Navigator Client. The window title is 'IES Navigator Client v8.04 : My IIS : [mode-Z]'. The main content area is titled 'Service Job Template and Rule Sheet' and contains several configuration sections:

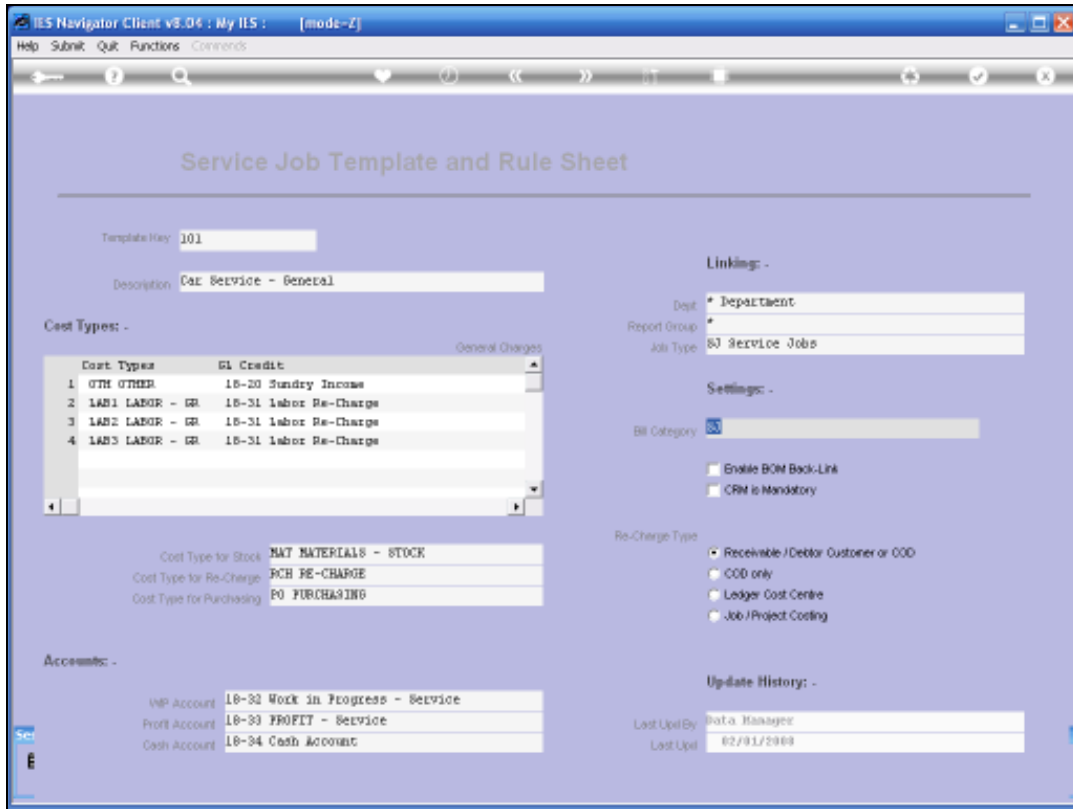
- Template Key:** 101
- Description:** O&E Service - General
- Cost Types:** A table with columns 'Cost Types' and 'GL Credit'.

Cost Types	GL Credit
1 OTH OTHER	18-20 Sundry Income
2 LAB1 LABOR - GR	18-31 Labor Re-Charge
3 LAB2 LABOR - GR	18-31 Labor Re-Charge
4 LAB3 LABOR - GR	18-31 Labor Re-Charge
- Linking:** Dept: Department, Report Group: [blank], Job Type: S3 Service Jobs
- Settings:** Bill Category: S3 Service Jobs, Enable BOM Back-Link (unchecked), CRM is Mandatory (unchecked)
- Re-Charge Type:** Receivable / Debitr. Customer or COD (checked), COD only (unchecked), Ledger Cost Centre (unchecked), Job / Project Coding (unchecked)
- Accounts:** WIP Account: 18-32 Work in Progress - Service, Profit Account: 18-33 PROFIT - Service, Cash Account: 18-34 Cash Account
- Update History:** Last Upd By: Pat A. Manager, Last Upd: 02/01/2008

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Slide notes:



Slide 18
Slide notes:



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 Slide notes:

The "Bill Category" is optional. If we use Bills of Materials on this Type of Service Job, then it is a good idea if we have a Category because when the User selects Bills, then only Bills from this Category will be shown.

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key: 101

Description: O&E Service - General

Cost Types:

Cost Types	GL Credit	General Charges
1 OTH OTHER	18-20 Sundry Income	
2 LAB1 LABOR - GR	18-31 Labor Re-Charge	
3 LAB2 LABOR - GR	18-31 Labor Re-Charge	
4 LAB3 LABOR - GR	18-31 Labor Re-Charge	

Cost Type for Stock: MAT MATERIALS - STOCK

Cost Type for Re-Charge: PCH RE-CHARGE

Cost Type for Purchasing: PO PURCHASING

Accounts:

WIP Account	18-32 Work in Progress - Service
Profit Account	18-33 PROFIT - Service
Cash Account	18-34 Cash Account

Linking:

Dept: * Department

Report Group: *

Job Type: 83 Service Jobs

Settings:

Bill Category: 83 Service Jobs

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type

Receivable / Debit Customer or COO

COO only

Ledger Cost Centre

Job / Project Costing

Update History:

Last Upd By: Pota, Manager

Last Upd: 02/01/2008

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Slide notes:

The "BOM Back-Link" i.e. Bill of Materials Back-Link has to do with Bill of Material Evolution. It is not the norm to use this, but it can be used at the end of a Service Job to evaluate the various Bills that have been used and the various Materials and Charges that have been processed, and possibly update some of the Bills where necessary so that in future they will include also those transactions that we have used this particular time.

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key: 101

Description: O&E Service - General

Cost Types:

Cost Types	GL Credit	General Charges
1 OTH OTHER	18-20 Sundry Income	
2 LAB1 LABOR - GR	18-31 Labor Re-Charge	
3 LAB2 LABOR - GR	18-31 Labor Re-Charge	
4 LAB3 LABOR - GR	18-31 Labor Re-Charge	

Cost Type for Stock: MAT MATERIALS - STOCK

Cost Type for Re-Charge: PCH RE-CHARGE

Cost Type for Purchasing: PO PURCHASING

Accounts:

WIP Account	18-32 Work in Progress - Service
Profit Account	18-33 PROFIT - Service
Cash Account	18-34 Cash Account

Linking:

Dept: * Department

Report Group: *

Job Type: 83 Service Jobs

Settings:

Bill Category: 83 Service Jobs

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type:

Receivable / Debit Customer or COD

COD only

Ledger Cost Centre

Job / Project Costing

Update History:

Last Upd By: Pata. Manager

Last Upd: 02/01/2008

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Slide notes:

When "CRM Mandatory" is checked, then it means that for this kind of Service Job there must be a CRM Record. In other words if this type of Service Job is for outside Customers, rather than internal, then possibly we can check the CRM as Mandatory to make sure that we have a CRM Record for this customer when the Customer returns for the next Service Job, then we have available history of prior Services for this Customer.

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key: 101

Description: O&E Service - General

Cost Types:

Cost Types	GL Credit
1 OTH OTHER	18-20 Sundry Income
2 LAB1 LABOR - GR	18-31 Labor Re-Charge
3 LAB2 LABOR - GR	18-31 Labor Re-Charge
4 LAB3 LABOR - GR	18-31 Labor Re-Charge

General Charges

Cost Type for Stock: MAT MATERIALS - STOCK

Cost Type for Re-Charge: PCH FE-CHARGE

Cost Type for Purchasing: PO PURCHASING

Linking:

Dept: * Department

Report Group: *

Job Type: 83 Service Jobs

Settings:

Bill Category: 83 Service Jobs

Enable BOM Back-Link

ERM is Mandatory

Re-Charge Type:

Receivable / Debit Customer or COD

COD only

Ledger Cost Centre

Job / Project Coding

Accounts:

WIP Account: 18-32 Work in Progress - Service

Profit Account: 18-33 PROFIT - Service

Cash Account: 18-34 Cash Account

Update History:

Last Upd By: Pata. Manager

Last Upd: 02/01/2008

Slide 22
Slide notes:

The screenshot displays the 'Service Job Template and Rule Sheet' configuration window in IES Navigator Client v8.04. The window title is 'My IIS : [mode-Z]'. The main content area is divided into several sections:

- Template Key:** 101
- Description:** O&E Service - General
- Cost Types:** A table with columns 'Cost Types' and 'GL Credit'.

Cost Types	GL Credit
1 OTH OTHER	18-20 Sundry Income
2 LAB1 LABOR - GR	18-31 Labor Re-Charge
3 LAB2 LABOR - GR	18-31 Labor Re-Charge
4 LAB3 LABOR - GR	18-31 Labor Re-Charge
- Linking:**
 - Dept: * Department
 - Report Group: *
 - Job Type: 83 Service Jobs
- Settings:**
 - Bill Category: 83 Service Jobs
 - Enable BOM Back-Link
 - ERM is Mandatory
- Re-Charge Type:**
 - Receivable / Debtor Customer or COD
 - COD only
 - Ledger Cost Centre
 - Job / Project Costing
- Accounts:**
 - WIP Account: 18-32 Work in Progress - Service
 - Profit Account: 18-33 PROFIT - Service
 - Cash Account: 18-34 Cash Account
- Update History:**
 - Last Upd By: Pota, Manager
 - Last Upd: 02/01/2008

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Slide notes:

Then we can also predetermine how a particular Service Job Type will be re-Charged or settled. In other words, we can choose between Receivables, Debtor or COD. In this case, for this choice the Service Job will always be either Re-Charged to the AR Debtor Account or settled on delivery - Cash on Delivery.

Then the next category "COD Only" means the Service Job must always be settled. For instance like a Garage Service operation.

Then, if we choose "Ledger Cost Centre" it means that this is an internal Service Job Type and will always be Re-Charged to some Ledger Cost Centre.

Then finally we also have a "Job/Project Costing" Option. When we do a Service Job for our own internal Job Costing System, then this Service will be Re-Charged to the overall Job or Project, which is in our Job Costing System.

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key: 101

Description: O&E Service - General

Cost Types:

Cost Types	GL Credit
1 OTH OTHER	18-20 Sundry Income
2 LAB1 LABOR - GR	18-31 Labor Re-Charge
3 LAB2 LABOR - GR	18-31 Labor Re-Charge
4 LAB3 LABOR - GR	18-31 Labor Re-Charge

General Charges

Cost Type for Stock: MAT MATERIALS - STOCK

Cost Type for Re-Charge: PCH FE-CHARGE

Cost Type for Purchasing: PO PURCHASING

Accounts:

WIP Account	18-32 Work in Progress - Service
Profit Account	18-33 PROFIT - Service
Cash Account	18-34 Cash Account

Linking:

Dept: * Department

Report Group: *

Job Type: 83 Service Jobs

Settings:

Bill Category: 83 Service Jobs

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type:

Receivable / Debitr Customer or COD

COD only

Ledger Cost Centre

Job / Project Costing

Update History:

Last Upd By: Pat A. Manager

Last Upd: 02/01/2008

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Slide notes:

The screenshot displays the 'Service Job Template and Rule Sheet' configuration window in the IES Navigator Client. The window title is 'IES Navigator Client v8.04 : My IIS : [mode-Z]'. The main title of the form is 'Service Job Template and Rule Sheet'. The form is divided into several sections:

- Template Key:** 101
- Description:** O&E Service - General
- Cost Types:** A table with columns 'Cost Types' and 'GL Credit'.

Cost Types	GL Credit
1 OTH OTHER	18-20 Sundry Income
2 LAB1 LABOR - GR	18-31 Labor Re-Charge
3 LAB2 LABOR - GR	18-31 Labor Re-Charge
4 LAB3 LABOR - GR	18-31 Labor Re-Charge
- Linking:** Department, Report Group, Job Type (83 Service Jobs).
- Settings:** Bill Category (83 Service Jobs), Enable BOM Back-Link, CRM is Mandatory.
- Re-Charge Type:** Receivable / Debtor Customer or COD, COD only, Ledger Cost Centre, Job / Project Coding.
- Accounts:** WIP Account (18-32 Work in Progress - Service), Profit Account (18-33 PROFIT - Service), Cash Account (18-34 Cash Account).
- Update History:** Last Upd By (Pat A. Manager), Last Upd (02/01/2008).

Slide 25
Slide notes:

The screenshot displays the 'Service Job Template and Rule Sheet' configuration window in the IES Navigator Client. The window title is 'IES Navigator Client v8.04 : My IIS : [mode-Z]'. The main content area is titled 'Service Job Template and Rule Sheet' and contains several sections for configuration:

- Template Key:** 101
- Description:** O&E Service - General
- Cost Types:** A table with columns 'Cost Types' and 'GL Credit'.

Cost Types	GL Credit
1 OTH OTHER	18-20 Sundry Income
2 LAB1 LABOR - GR	18-31 Labor Re-Charge
3 LAB2 LABOR - GR	18-31 Labor Re-Charge
4 LAB3 LABOR - GR	18-31 Labor Re-Charge
- Linking:** Department, Report Group, and Job Type (83 Service Jobs).
- Settings:** Bill Category (83 Service Jobs), Enable BOM Back-Link, and CRM is Mandatory.
- Re-Charge Type:** Radio buttons for Receivable / Debitr. Customer or COD, COD only, Ledger Cost Centre, and Job / Project Costing (selected).
- Accounts:** WIP Account (18-32 Work in Progress - Service), Profit Account (18-33 PROFIT - Service), and Cash Account (18-34 Cash Account).
- Update History:** Last Upd By (Pat A. Manager) and Last Upd (02/01/2008).

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Slide notes:

IES Navigator Client v8.04 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Template and Rule Sheet

Template Key:

Description:

Cost Types:

Cost Types	GL Credit	General Charges
1 OTH OTHER	18-20 Sundry Income	
2 LAB1 LABOR - GR	18-31 Labor Re-Charge	
3 LAB2 LABOR - GR	18-31 Labor Re-Charge	
4 LAB3 LABOR - GR	18-31 Labor Re-Charge	

Cost Type for Stock:

Cost Type for Re-Charge:

Cost Type for Purchasing:

Accounts:

WIP Account	18-32 Work in Progress - Service
Profit Account	18-33 PROFIT - Service
Cash Account	18-34 Cash Account

Linking:

Dept:

Report Group:

Job Type:

Settings:

Bill Category:

Enable BOM Back-Link

CRM is Mandatory

Re-Charge Type

Receivable / Debtor Customer or COD

COD only

Ledger Cost Centre

Job / Project Costing

Update History:

Last Upd By:

Last Upd:

Slide 27

Slide notes:

So we see that the Rule Sheet Template is in fact a guiding shell within which a Service Job will be operating. So we can define all the different Types that we need for the different kinds of Service Jobs that we perform.