

IES Navigator Client v8.04 : My IES : [mode-Z]

Help Submit Quit Functions Comments

### Service Job Card

Service Job Key	5000002	Working Journals: -	Transactions: -	Final Journals: -
State	Open	<a href="#">Multi Change</a>	<a href="#">CRM Customer</a>	<a href="#">Cash Settlement</a>
Job Balance	312.96	<a href="#">Stock Issues</a>	<a href="#">Customer Directive</a>	<a href="#">Re-Charge to Customer</a>
Directive	0000003 Mr R. Lewis	<a href="#">Stock Issues (Single)</a>	<a href="#">Change Sheet</a>	<a href="#">Bill of Material Evolution</a>
Customer CRM No	00006 Lower B.	<a href="#">Stock Returns</a>	<a href="#">Cost / Budget Sheet</a>	<a href="#">Allocate Margin</a>
Customer Name	Car Service - Benetal	<a href="#">Customer Deposit</a>	<a href="#">Purchase Orders</a>	<a href="#">Close Job</a>
Name		<a href="#">Contract Reverse</a>		
Control	Data Manager	Cash Journals: -	Reports and Drills: -	
Open Date	02/01/2008	<a href="#">Cash Advance</a>	<a href="#">Quotation</a>	
Open Time	20:39	<a href="#">Cash Return and Vouchers</a>	<a href="#">Invoice</a>	
Re-Open			<a href="#">Job Statement</a>	
Re-Opened By			<a href="#">Job Drill</a>	
Quote Valid until	19/01/2009		<a href="#">Performance</a>	
Operational Notes				

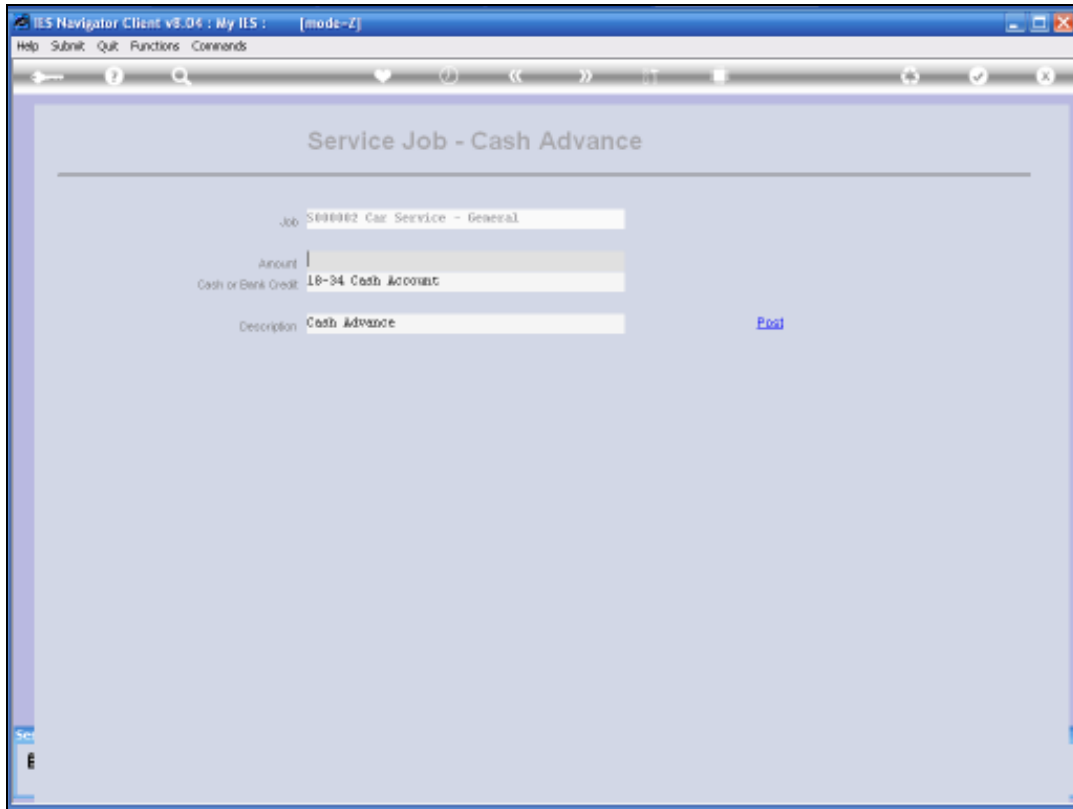
Save

Slide 1

Slide notes:

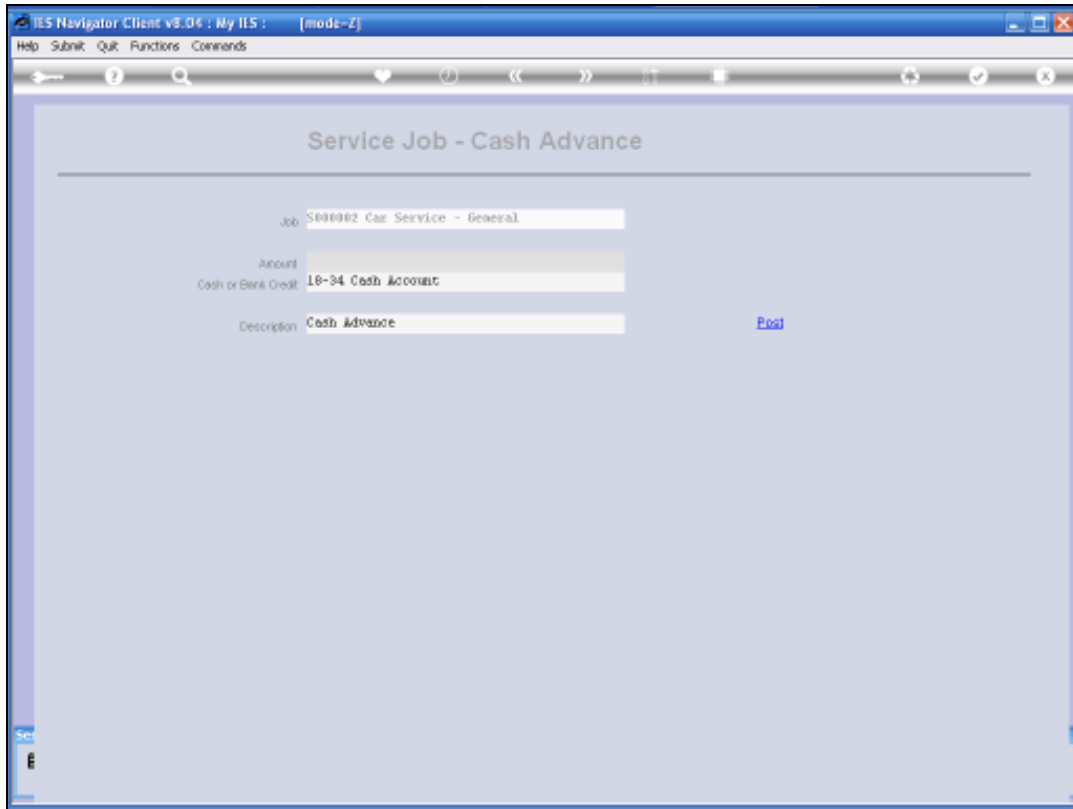
In this tutorial we look at an example of a Cash Advance and then the Cash Return and Voucher Application against the Cash that has been advanced. There are many examples of how we can use Cash advances in Service Jobs. One example would be a Freight Job where the Driver has to move Freight from point A to point B. Maybe it is long distance with overnight stays. Then we provide a Cash Advance so that he can pay for his accommodation and meals.

Then, when he returns, he brings the vouchers to apply against Cash Advanced. In this example we suggest that on this particular Job we urgently need a Fuel Filter. Instead of a Purchase Order, we are going to do a cash advance for the Driver to pickup the Fuel Filter, bring back the Invoice and apply it.



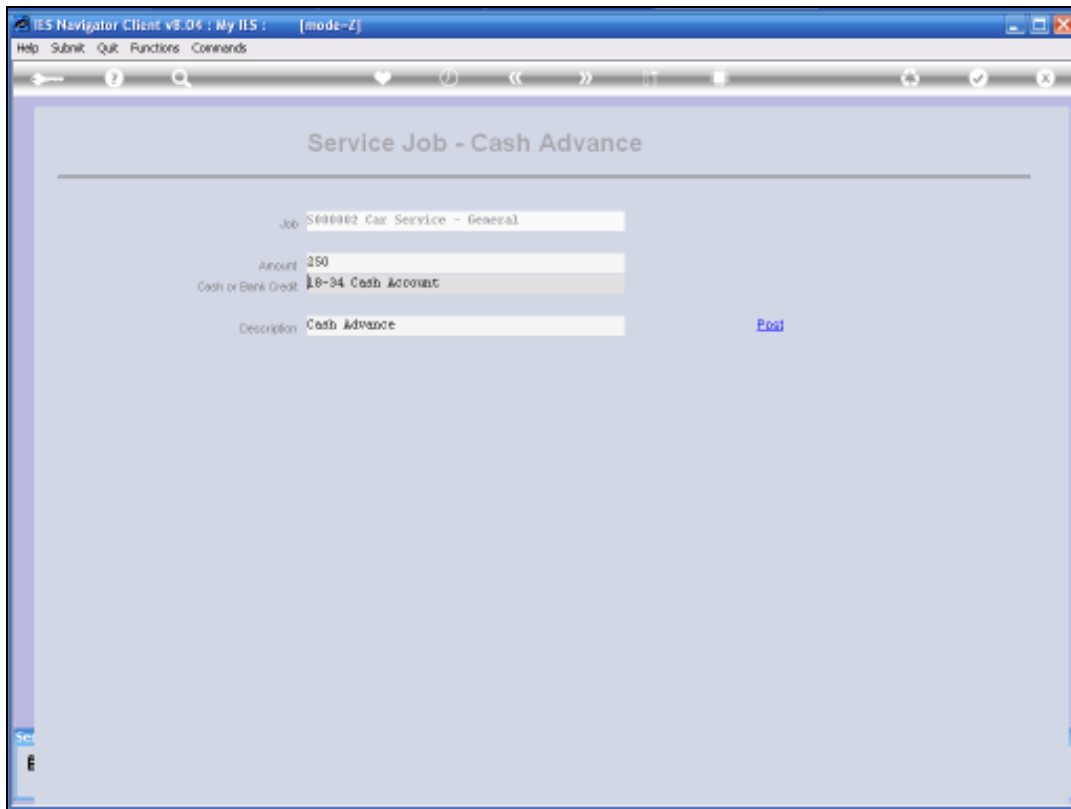
Slide 2

Slide notes:



Slide 3

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The screenshot shows a web browser window titled "IES Navigator Client vs. 04 : My IIS : [mode-Z]". The browser's address bar and navigation buttons are visible. The main content area displays a form titled "Service Job - Cash Advance". The form contains the following fields:

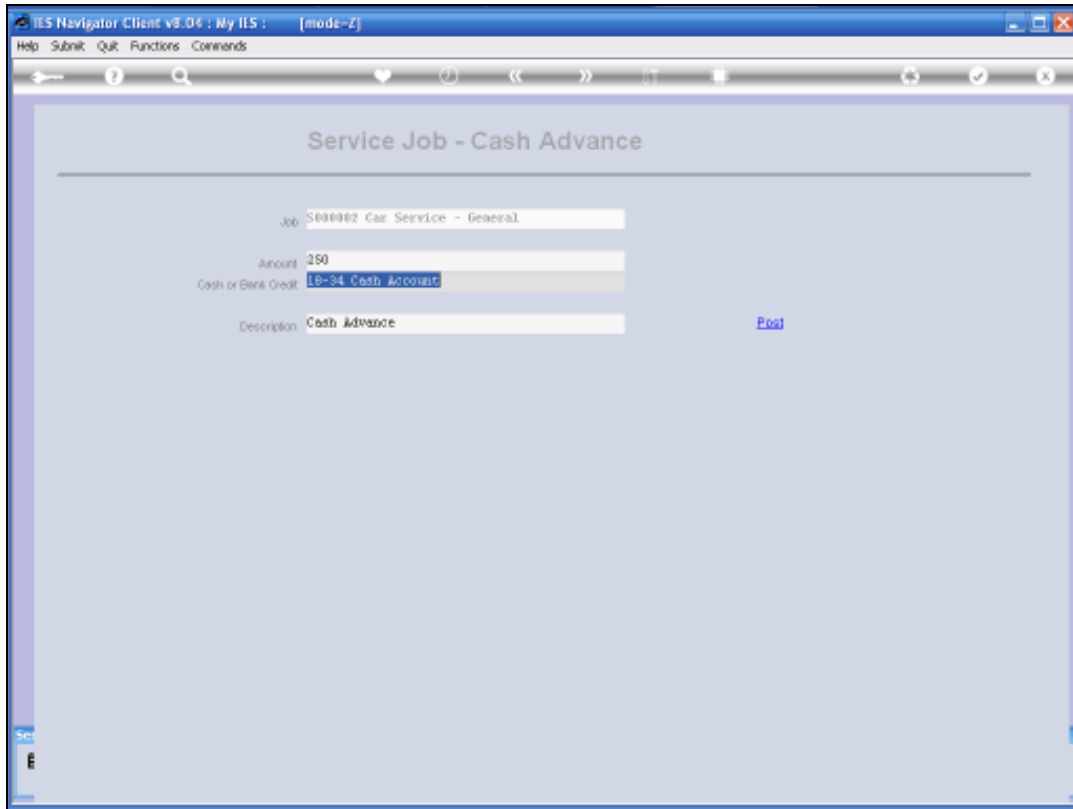
Job	S00002 Car Service - General
Amount	250
Cash or Bank Credit	18-34 Cash Account
Description	Cash Advance

To the right of the "Description" field, there is a blue "Post" button.

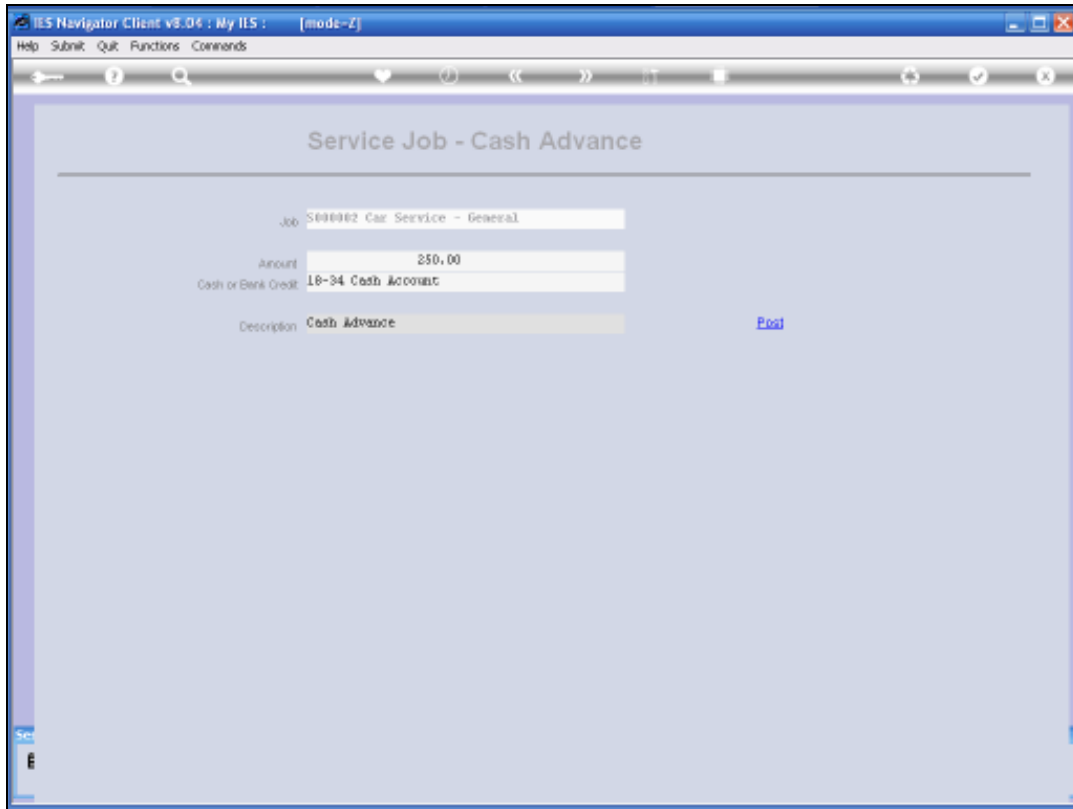
Slide 4

Slide notes:

So we are advancing a cash amount of R250 and we will post it.

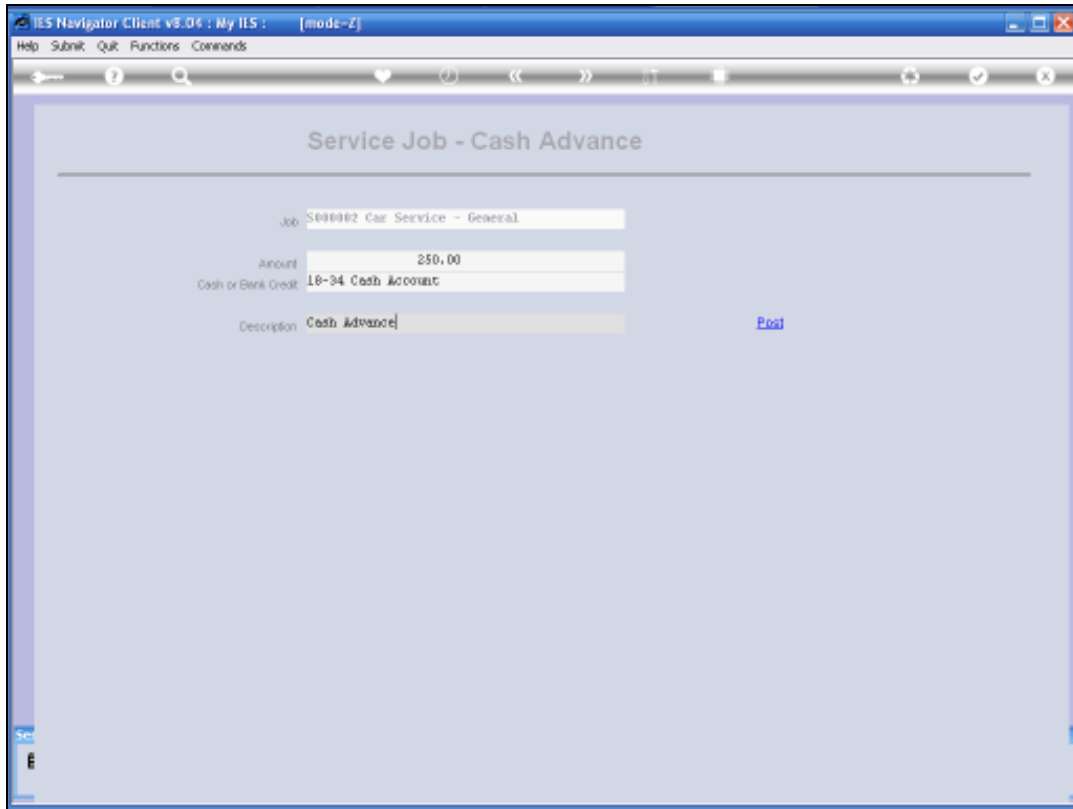


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Slide notes:



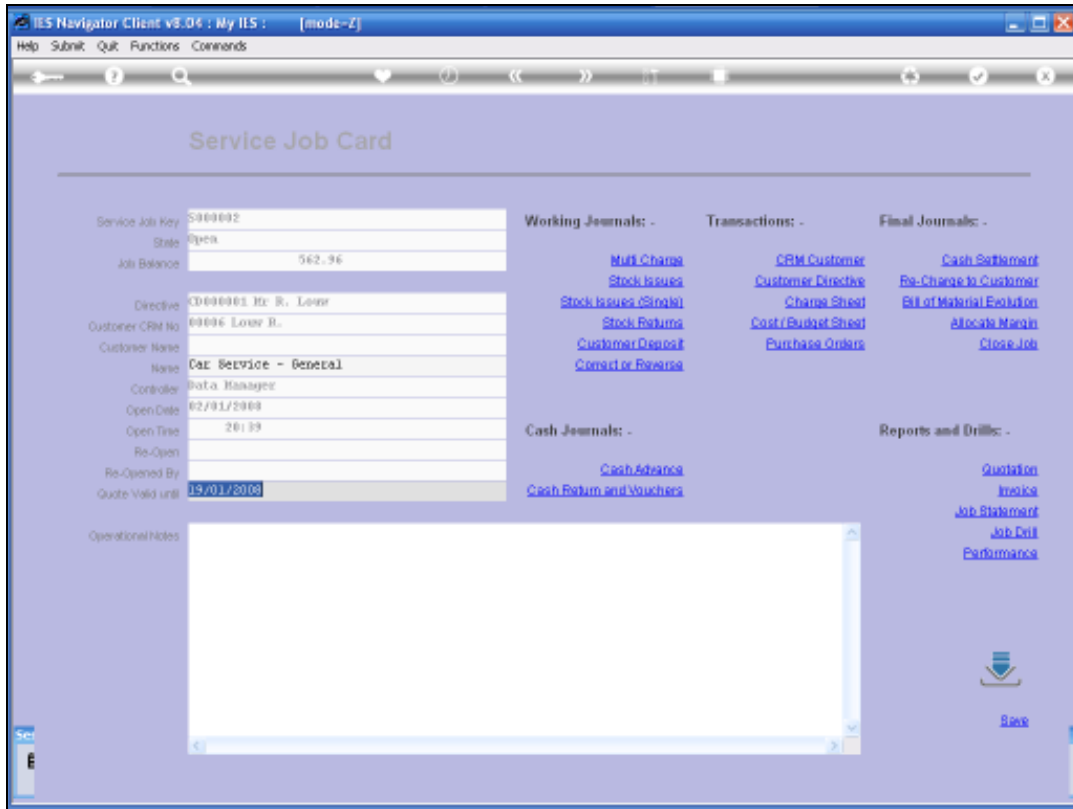
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Slide 7

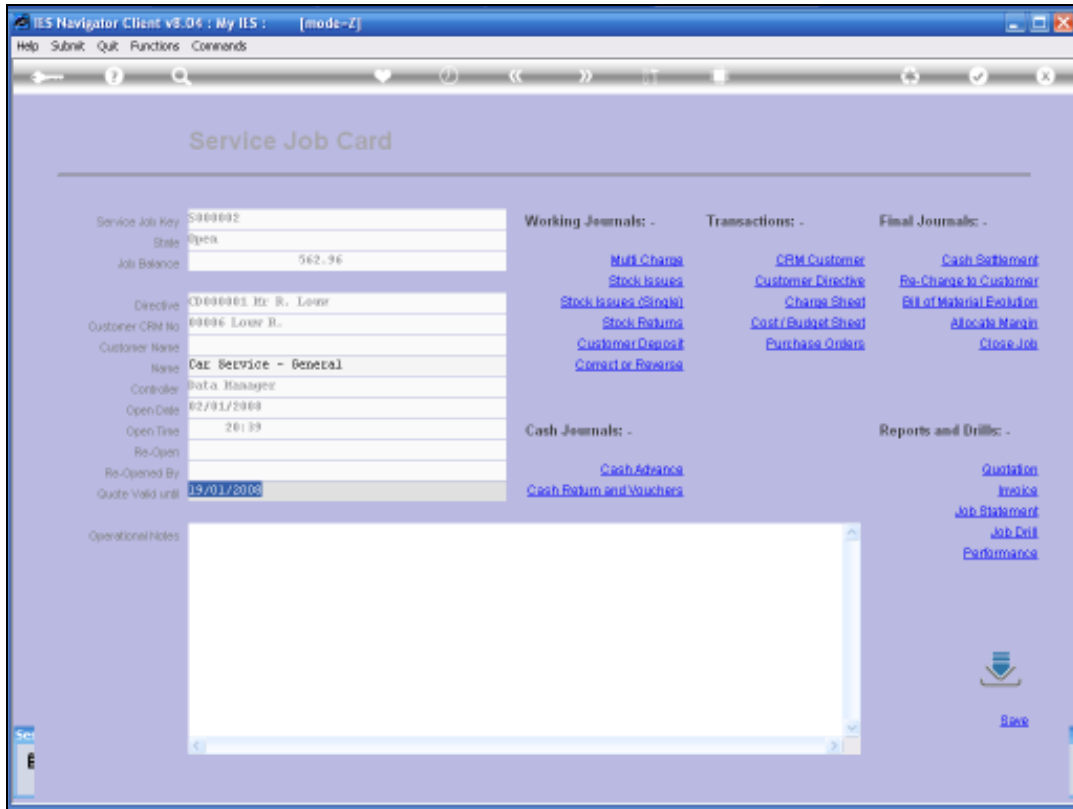
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Slide notes:

Now the Driver returns with the change and the Fuel Filter and we will apply it.





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Help Submit Quit Functions Commands

### Cash Return and / or Vouchers

Job: S000002 Car Service - General

Cash Amount Returned: 3

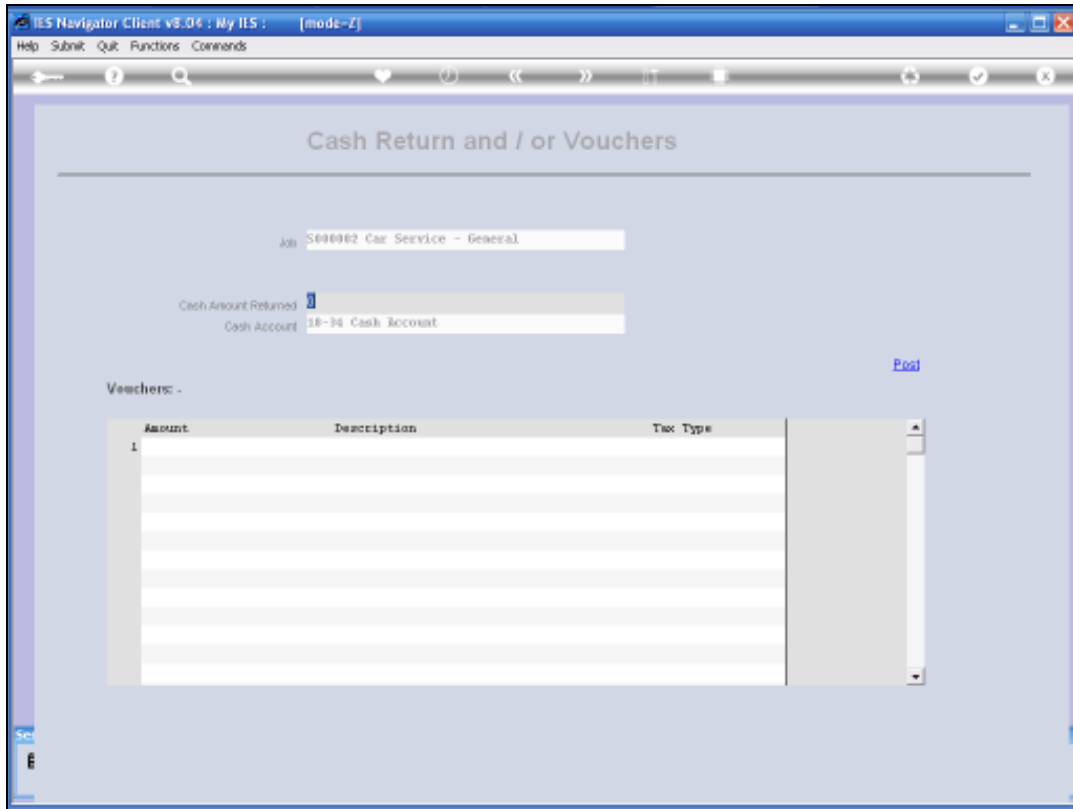
Cash Account: 18-34 Cash Account

[Print](#)

Vouchers:

Amount	Description	Tax Type
1		

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Slide notes:



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The cash amount returned in this case is R20.

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### Cash Return and / or Vouchers

Job: S000002 Car Service - General

Cash Amount Returned: 20

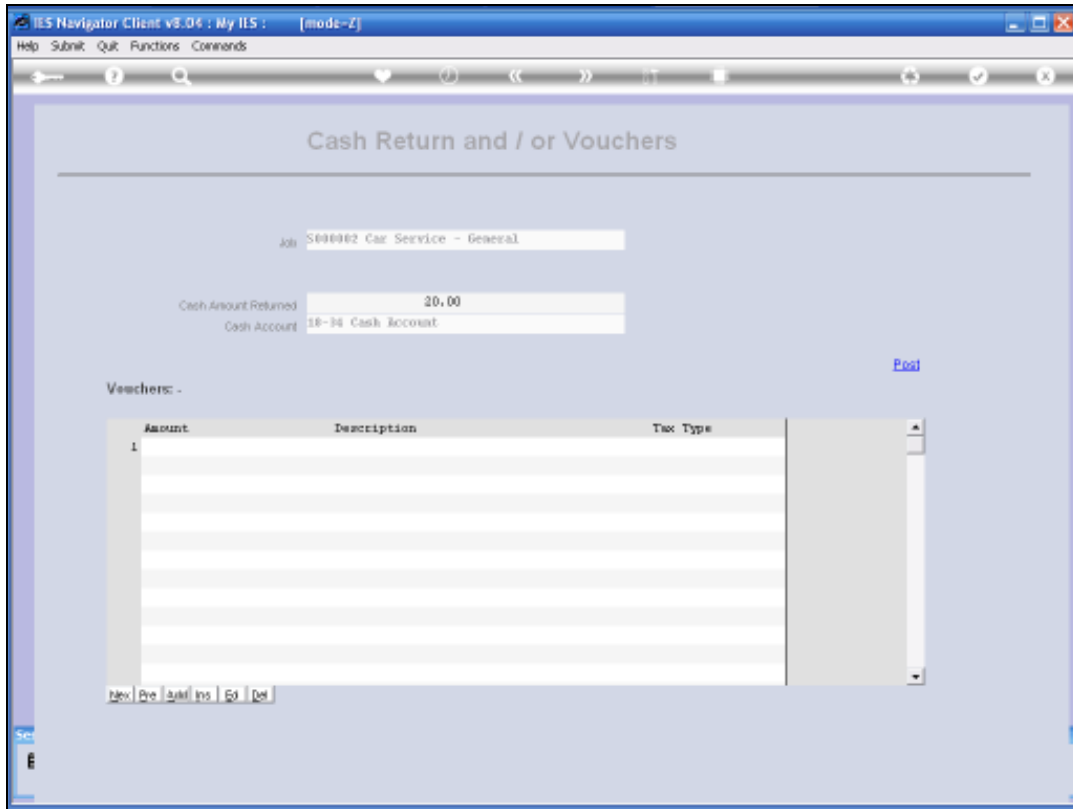
Cash Account: 18-34 Cash Receipt

[Print](#)

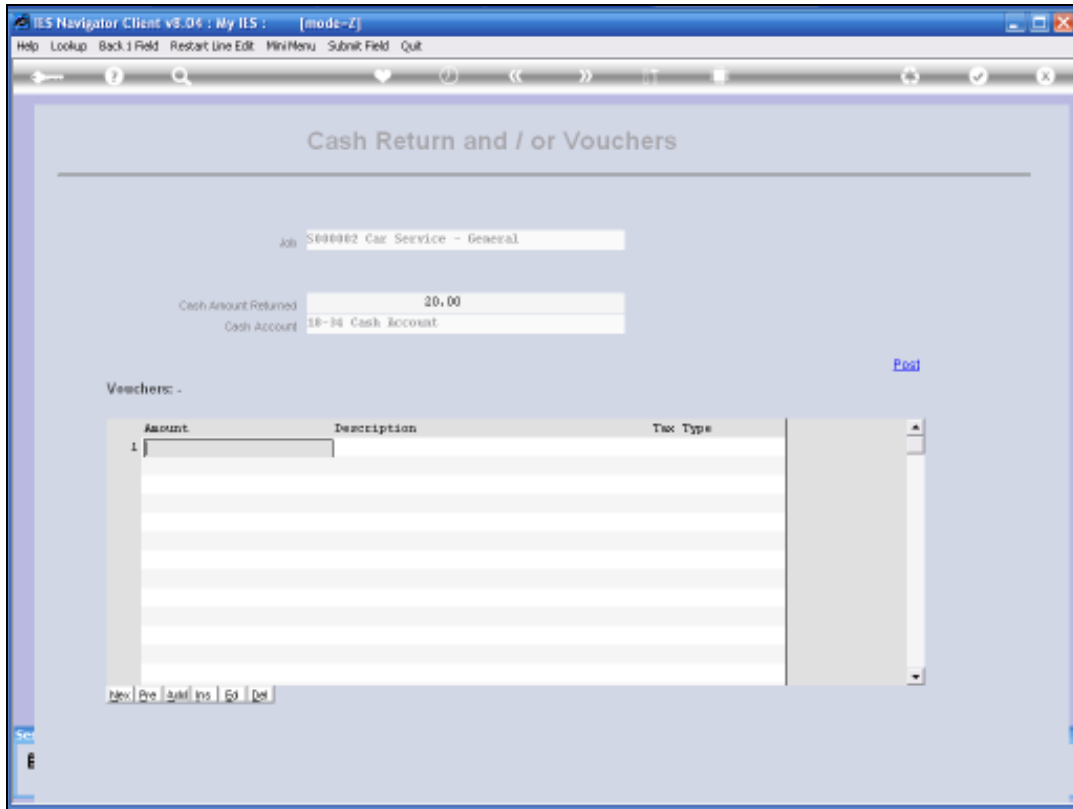
Vouchers:

Amount	Description	Tax Type
1		

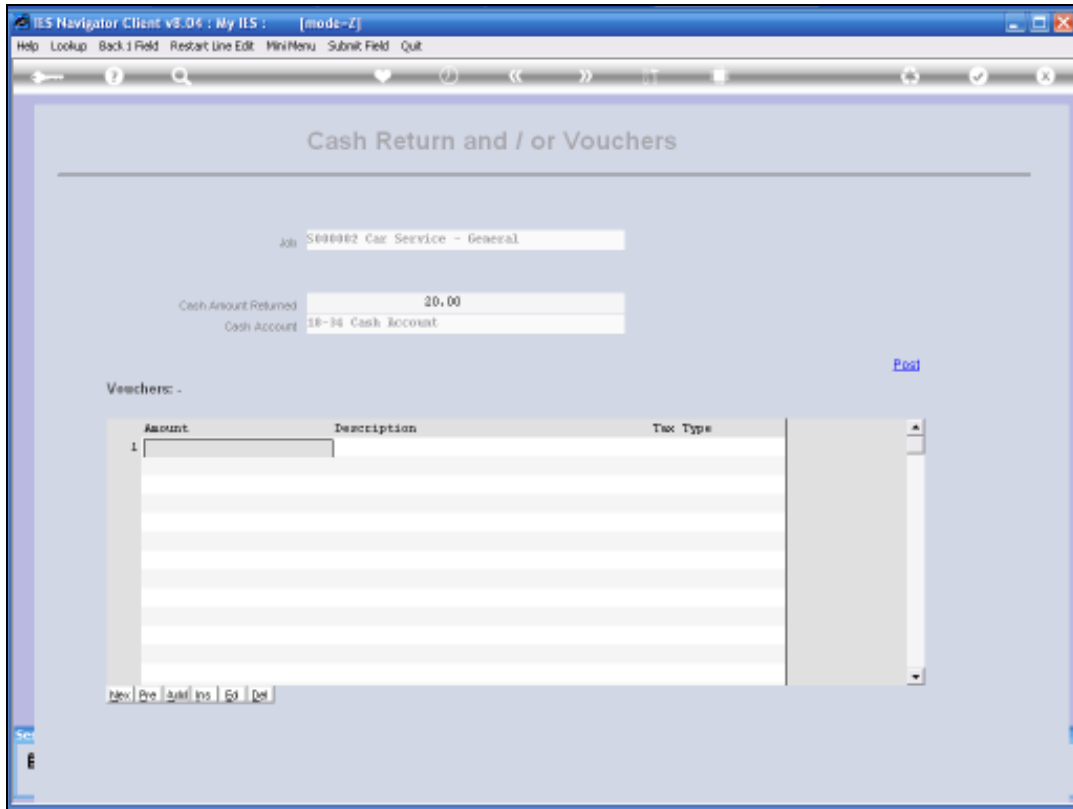
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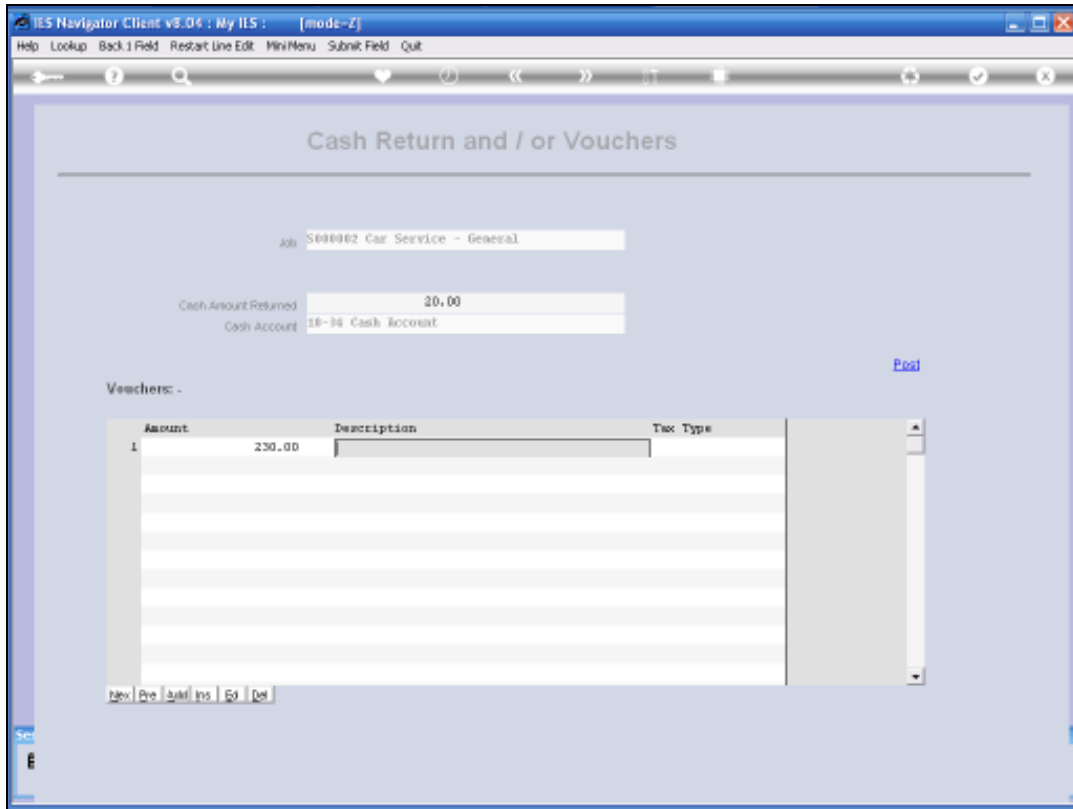
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Slide 14  
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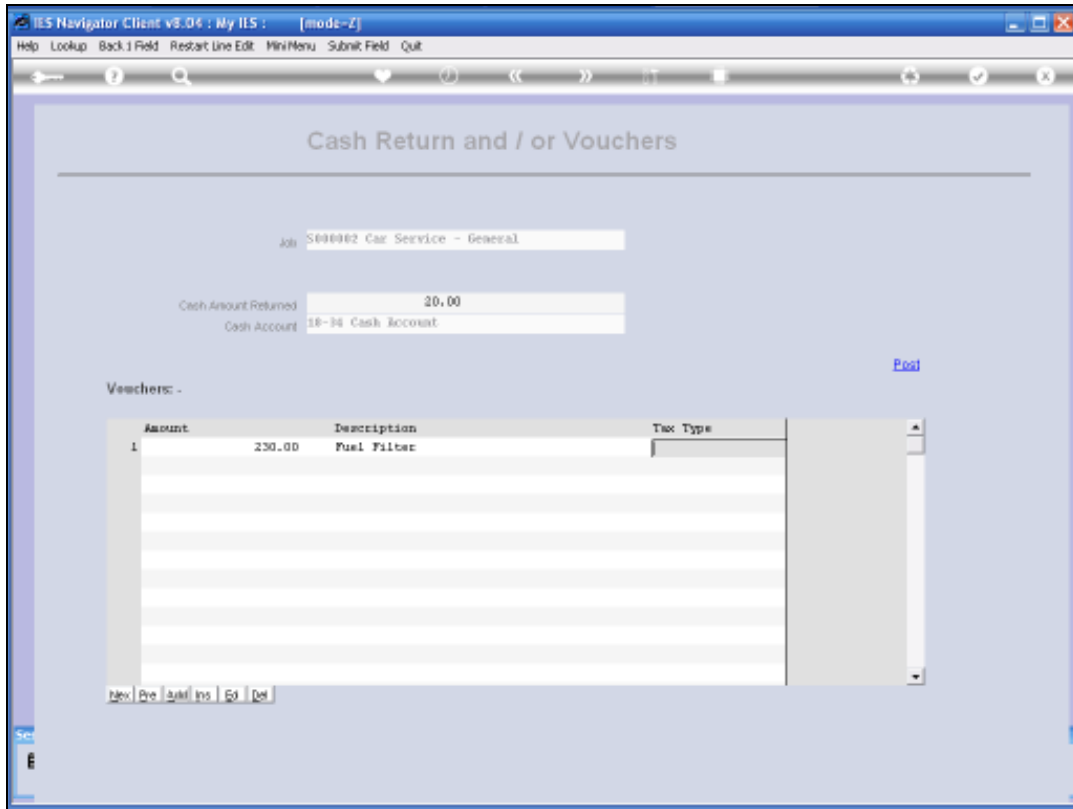


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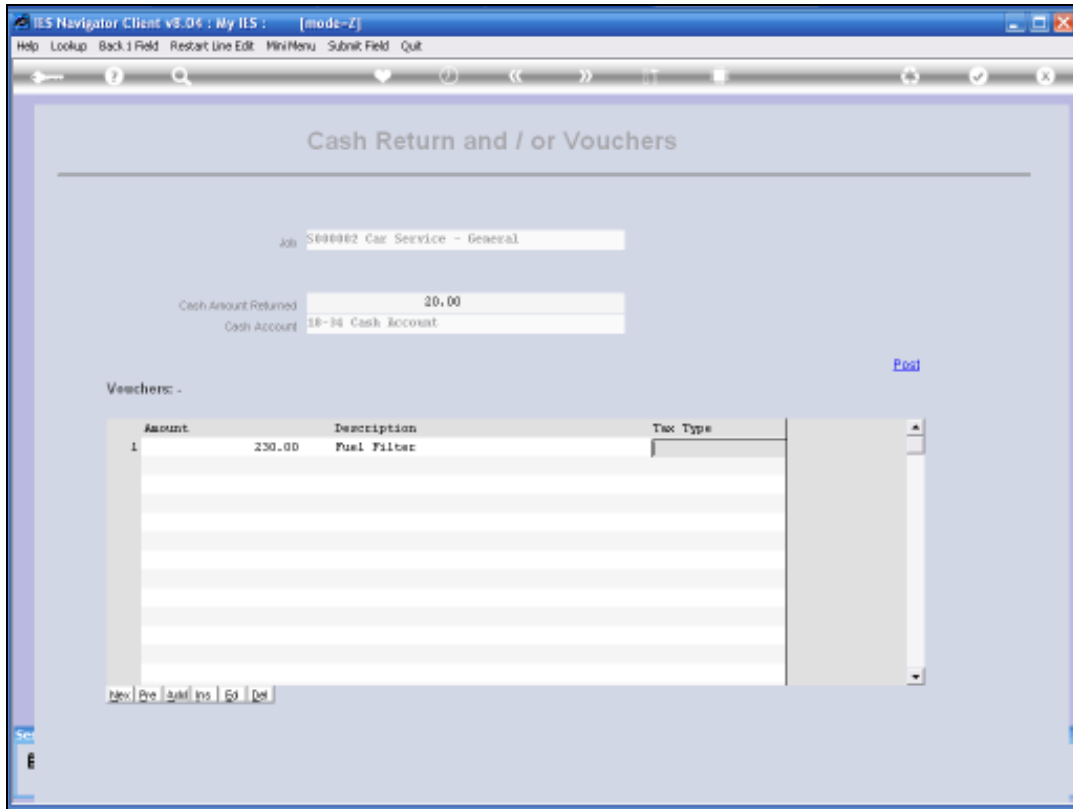


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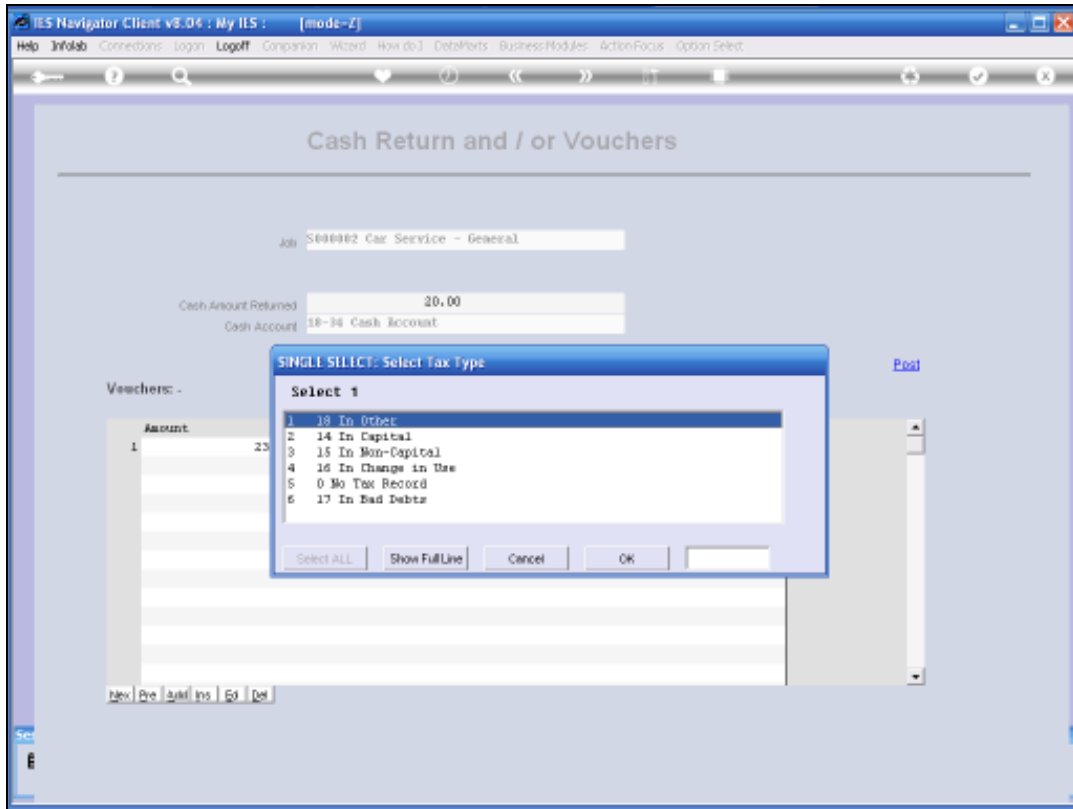




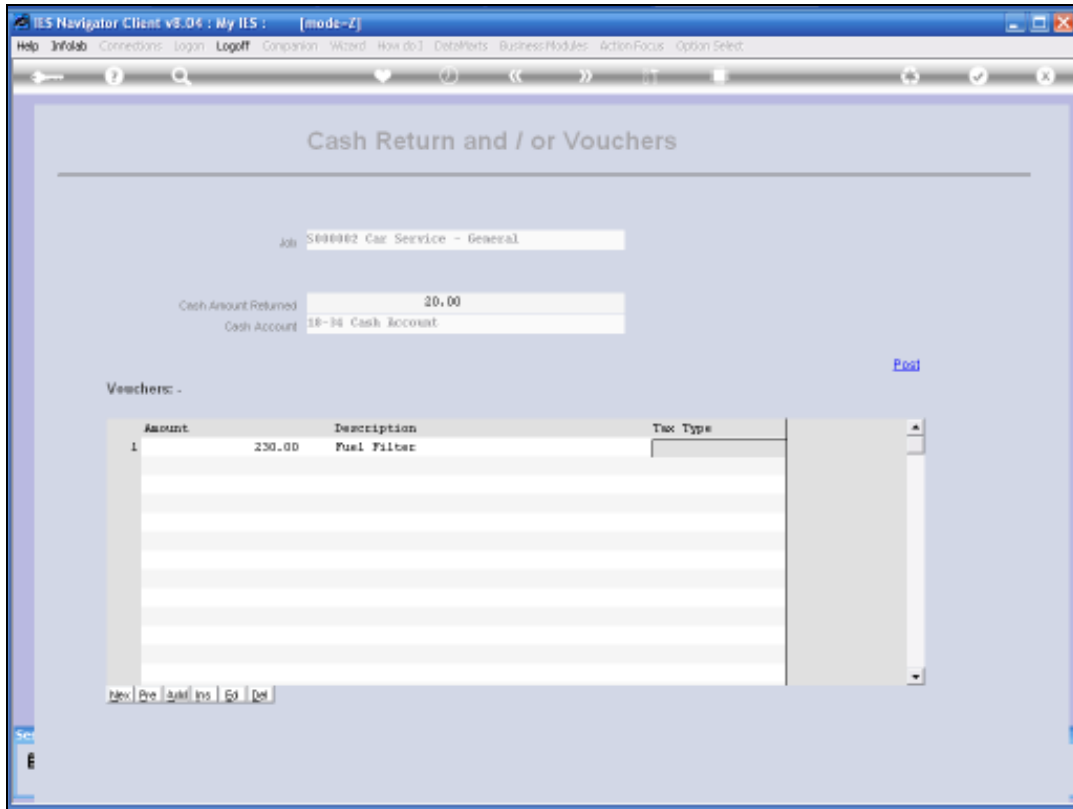
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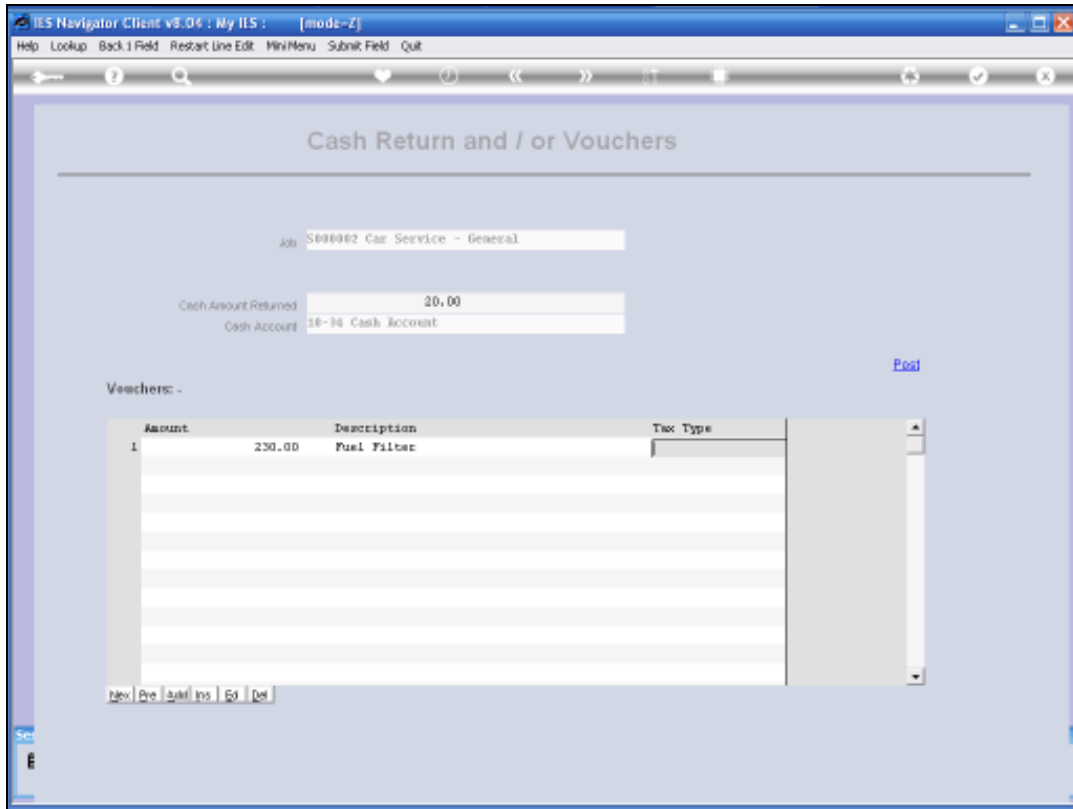
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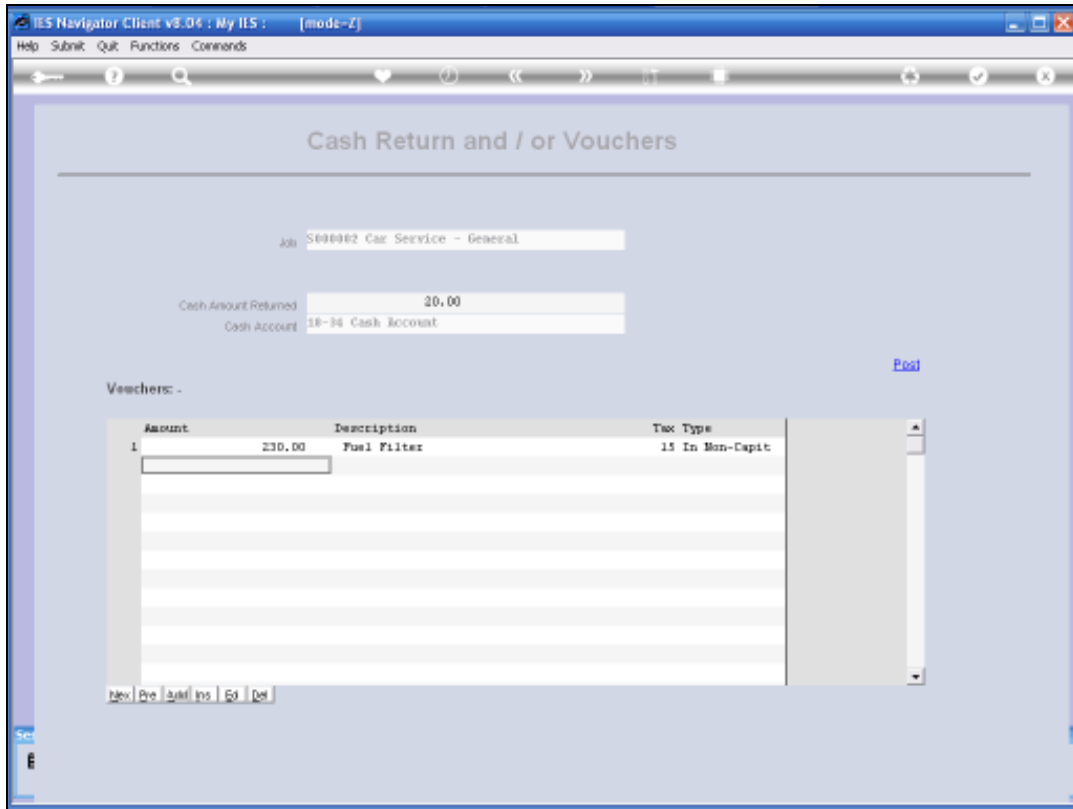
Slide 19  
Slide notes:



Slide 20  
Slide notes:

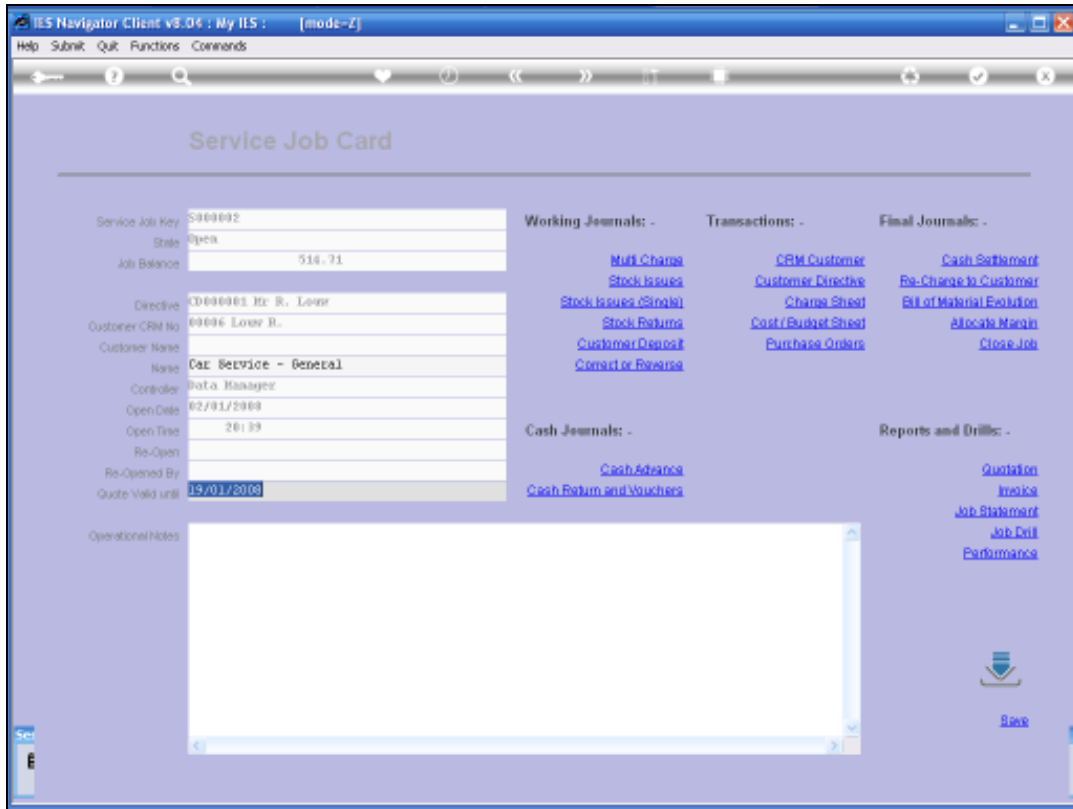


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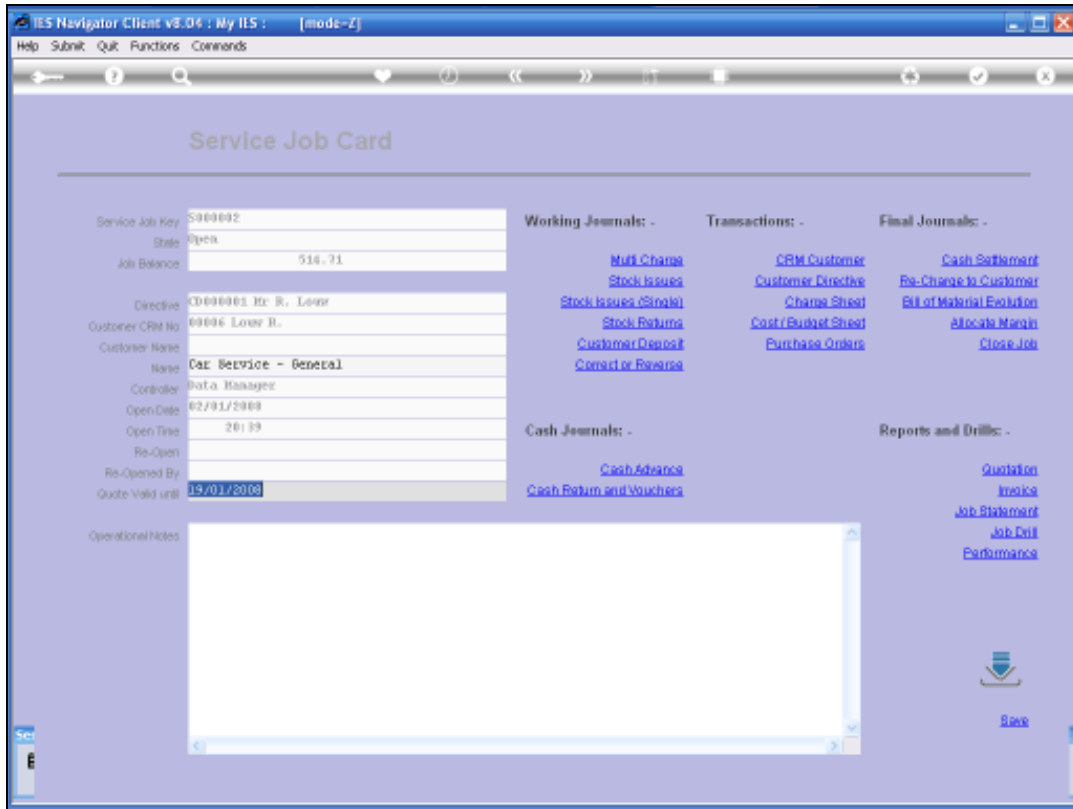


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We have an Invoice for R230 and on this Invoice we can also claim back some Input Tax. So let us Post this.



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Just for interest sake let us go and have a look at the Performance Indicators to see how this Cash Advance has been balanced.



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### Service Job Performance Indicators

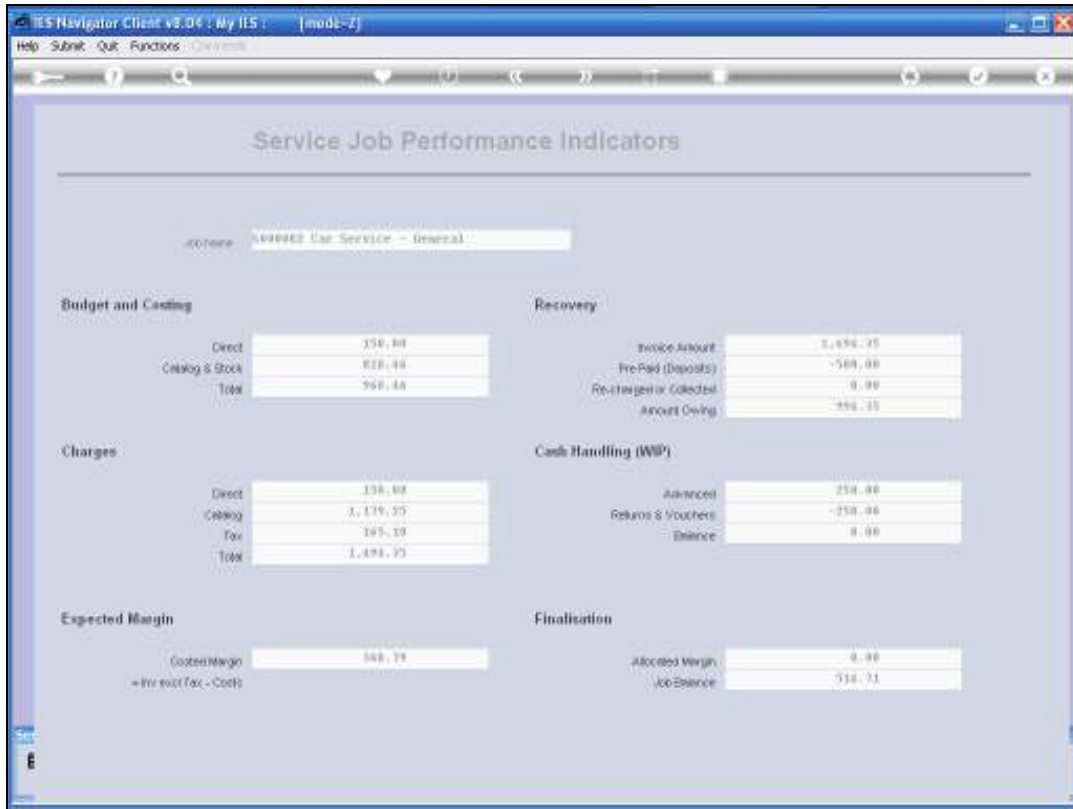
Job name: 1444442 Car Service - General

Budget and Costing		Recovery	
Direct	158.48	Invoice Amount	1,494.75
Catalog & Stock	818.44	Pre-Paid (Deposits)	-588.00
<b>Total</b>	<b>976.92</b>	Re-charge or Collectible Amount Owng	358.75

Charges		Cash Handling (WIP)	
Direct	158.48	Advanced	258.00
Catalog	1,139.75	Returns & Vouchers	-258.00
Tax	195.19	Balance	0.00
<b>Total</b>	<b>1,493.42</b>		

Expected Margin		Finalisation	
Costed Margin	548.79	Allocated Margin	0.00
= Inv excl Tax - Costs		Job Balance	514.71

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Slide notes:



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Here we can see the R250 Advance and that has been matched by a Cash Return and Vouchers that make up the full amount, leaving the handling Balance at Zero.

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File Edit Functions Overview

### Service Job Performance Indicators

Job name: 1444442 Car Service - General

Budget and Costing		Recovery	
Direct	158.48	Invoice Amount	1,494.75
Catalog & Stock	818.44	Pre-Paid (Deposits)	-500.00
<b>Total</b>	<b>976.92</b>	Re-charge or Collectible Amount Owng	0.00

Charges		Cash Handling (WIP)	
Direct	158.48	Advanced	250.00
Catalog	1,139.75	Returns & Vouchers	-250.00
Tax	195.19	Balance	0.00
<b>Total</b>	<b>1,493.42</b>		

Expected Margin		Finalisation	
Costed Margin	548.79	Allocated Margin	0.00
= Inv excl Tax - Costs		Job Balance	514.71

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File Edit Functions Overview

### Service Job Performance Indicators

Job name: 1444442 Car Service - General

Budget and Costing		Recovery	
Direct	158.48	Invoice Amount	1,494.75
Catalog & Stock	818.44	Pre-Paid (Deposits)	-500.00
<b>Total</b>	<b>976.92</b>	Re-charge or Collectible Amount Owng	0.00

Charges		Cash Handling (WIP)	
Direct	158.48	Advanced	250.00
Catalog	1,139.75	Returns & Vouchers	-250.00
Tax	195.19	Balance	0.00
<b>Total</b>	<b>1,493.42</b>		

Expected Margin		Finalisation	
Costed Margin	548.79	Allocated Margin	0.00
= Inv excl Tax - Costs		Job Balance	514.71

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File Edit Functions Overview

### Service Job Performance Indicators

Job name: 1444442 Car Service - General

Budget and Costing		Recovery	
Direct	158.48	Invoice Amount	1,494.75
Catalog & Stock	818.44	Pre-Paid (Deposits)	-500.00
<b>Total</b>	<b>976.92</b>	Re-charge or Collectible Amount Owng	0.00

Charges		Cash Handling (WIP)	
Direct	158.48	Advanced	250.00
Catalog	1,139.75	Returns & Vouchers	-250.00
Tax	195.19	Balance	0.00
<b>Total</b>	<b>1,493.42</b>		

Expected Margin		Finalisation	
Costed Margin	548.79	Allocated Margin	0.00
= (Pr excl Tax - Costs)		Job Balance	514.71

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Slide notes: